

# Comité des Connétables

Minutes of the meeting held on  
**Monday 15<sup>th</sup> May 2017**  
at the Parish Hall, Grouville.

## **Present:**

Connétable de St Clément - L. Norman, Chairman  
Connétable de St Pierre - J. M. Refault, Vice Chairman (not present for items 7 - 11)  
Connétable de St Laurent - Mrs D. W. Mezbourian  
Connétable de Ste Marie - Mrs J. Gallichan  
Connétable de St Ouën - M. J. Paddock  
Connétable de St Brélade - S. W. Pallett  
Connétable de St Martin - M. P. S. Le Troquer  
Connétable de St Sauveur - Mrs S. A. Le Sueur-Rennard  
Connétable de Grouville - J. E. Le Maistre  
Connétable de St Jean - C. H. Taylor  
Connétable de la Trinité - P. B. Le Sueur

An apology for absence was received from the Connétable de St Hélier - A. S. Crowcroft.

In attendance:

Mrs S. R. de Gruchy, Secretary

## **Non-exempt (public) under Freedom of Information (Jersey) Law 2011**

- Minutes
1. The minutes of the meeting held on 10<sup>th</sup> April 2017, having been previously circulated, were taken as read and were confirmed.
- ‘Every Child Our Future’ charity
2. The Comité received a paper outlining the work of ‘Every Child Our Future’, a charity which was seeking parish volunteers so that it could expand its reading programme in parish schools. The charity was currently supporting 380 children in eight primary schools. Having heard from Connétables of the assistance currently provided to schools, for example through parish support teams or contacts which individual schools had within the community, the Comité suggested that the charity should liaise with the Education Department regarding its plans.
- LICAR – driving licences online
3. The Comité, with reference to its minute no. 17 of 10<sup>th</sup> April 2017, noted that the driving licence online project went live on 13<sup>th</sup> April 2017 and in the first four weeks 44 applications had been made online. The reminder letter sent to those whose licence, or categories on a licence, was due to expire in the next 3 months had been amended to outline the online and paper application options; the driving licence D1 application form had been updated to show the increased fee applicable from 1<sup>st</sup> May 2017 and the LICAR system amended to process the revised rates.
- Armed Forces covenant and parish ‘armed forces champions’
4. The Comité received the Minister for Home Affairs and the H.M. Forces Welfare Officer who outlined the proposed roles and responsibilities for the ‘Parish Armed Forces Champions’ to be identified as part of the Armed Forces Covenant and Community Covenant (P.168/2014 refers). The mission of volunteer ‘Champions’ would be to acknowledge, signpost and support the Armed Forces Community within the parishes in order to provide advice and assistance in times of need. Whilst desirable

to have served in Her Majesty's Armed Forces, it would be essential for 'Champions' to have an understanding, knowledge or connection to the Armed Forces. Applicants would be briefed by the Veterans' Welfare Officer, would require a Disclosure and Barring Service check and would have the opportunity to attend further training. Following discussion the Connétables offered their support, in principle, to the proposals and suggested the nature of the role and 'Champion' appointed might vary from parish to parish according to the needs of each parish. The Minister and H.M. Forces Welfare Officer were thanked for attending the meeting and then withdrew.

e-parishes –  
future work and  
parish budgets

5. The Comité, with reference to its minute no. 4 of 6<sup>th</sup> March 2017, considered a paper outlining proposals for support and development costs for parish systems for inclusion in parish accounts and budgets. The Comité recalled that various e-parishes projects had been delivered during 2016/17 within the funding budgeted but noted that the total support costs exceeded that budgeted as an 'agile' methodology was the base for delivery to respond promptly to the feedback of users, both parishioners and parish staff, thus ensuring the service met expectations; such activity was inevitably front loaded and would fall away in subsequent years.

The Comité noted a suggested list of minor refinements to the services already delivered and considered parishes should budget for an overall continuous improvement for 2017/18 as well as an appropriate support budget. Individual items would be estimated, prioritised and, if appropriate, delivered over the course of the financial year having regard to eGov developments. To ensure realistic budgets were set, a detailed scoping should be agreed at the outset of a project and a project management methodology should be adopted and funded.

Honorary  
Police group  
insurance

6. The Comité, with reference to its minute no. 18 of 10<sup>th</sup> April 2017, noted the renewal of the policies from 1<sup>st</sup> May 2017 (a stabilisation rate was not available for the Personal Accident policy). The Comité was also asked to consider whether, should the cover under the group policies not be sufficient to cover a potential liability, the parishes liability extended beyond that cover and was unlimited. The Comité agreed that the cover available was limited to that set out in the group insurance policies and that no parish could accept unlimited liability.

Honorary  
Police  
Association –  
accounts and  
budget

7. The Comité, with reference to its minute no. 3 of 10<sup>th</sup> April 2017, recalled that it had received the Honorary Police Association (HPA) accounts for 2016/17 and budget for 2017/8 and that it had approved the proposed budget expenditure of £3,800 and the subscription to be funded by parishes but its rules required the assent of all members on the first occasion and not all members had been present. In accordance with its rules the Comité now decided, with all present in favour, that for each officer in post on 1<sup>st</sup> May 2017 parishes would contribute £17 towards the 2017/18 HPA subscription.

Honorary  
Police –  
safeguarding  
issues

8. The Comité, with reference to its minute no. 11 of 10<sup>th</sup> April 2017, received a paper from the Team Manager – Safeguarding Adult Team, outlining the support of Health and Social Services for parishes in protecting their parishioners from abuse and harm; recent Serious Case reviews having highlighted the need for closer working between the agencies. The Comité decided to invite the Team Manager to attend its next meeting to outline the support proposed.

Stray dog  
contract –  
collection and  
housing service

9. The Comité, with reference to its minute no. 6 of 10<sup>th</sup> April 2017, noted the Chief Executive of the Jersey Society for the Prevention of Cruelty to Animals (JSPCA) had replied that the Society was delighted with the extension to the collection and housing

contract to 30<sup>th</sup> November 2019 on the conditions set out (revised collection and housing charges applying to years 4 and 5).

Connétables  
Declaration of  
Convictions  
(Jsy) Law 2017

10. The Comité noted that the Connétables (Amendment – Declaration of Convictions) (Jersey) Law 2017 came into force on 28<sup>th</sup> April 2017 (L.5/2017); the nomination paper for a candidate as Connétable would be amended accordingly.

Next meeting

11. The Connétable of Grouville was thanked for his hospitality and the Comité noted the next meeting was on 12<sup>th</sup> June 2017.

Chairman .....*J M Refault*..... Date .....*12/06/2017*.....