



THE HONORARY POLICE ASSOCIATION OF THE ISLAND OF JERSEY

RULES adopted at an Annual General Meeting held on 23 April 2021.

1. Name

The name of the Association is “The Honorary Police Association of the Island of Jersey”.

2. Aims

The aims of the Association are:-

- (i) To uphold the Honorary Police.
- (ii) To assist the Comité des Chefs de Police and the Comité des Connétables in matters relating to the welfare of members in the performance of their duties.
- (iii) To offer assistance to all members in relation to disciplinary matters, so far as the law allows.
- (iv) To facilitate the provision of social functions for all members to further the unity, teamwork and morale of members.
- (v) Where appropriate to liaise with States or other organisations with a view to enhancing the service given to the community.

3. Membership

All Centeniers, Vingteniers and Constables Officers, having sworn the oath of office before the Royal Court, shall be members of the Association during their terms of office. A copy of these Rules shall be available to all members.

4. The Committee

- (i) The Committee shall comprise the Honorary President and twelve delegates (delegates shall be chosen in accordance with Rule 6).
- (ii) The Committee may, when it considers it necessary to fill any vacancy, appoint -
 - a. up to two delegate members to serve as Honorary Vice President and
 - b. a delegate member to serve as Honorary Treasurer

The delegates so appointed shall serve in such positions until whichever is the earlier of the next Annual General Meeting or they cease to be a delegate for the Honorary Police of a parish or they resign from the position (such resignation to be given in writing to the Honorary President).

- (iii) In the absence of secretarial support provided by the office of the Comité des Connétables (referred to as ‘the secretariat’), the Committee may nominate a delegate to provide this service.
- (iv) A serving Chef de Police may not serve on the Committee and upon a member of the Committee being appointed as a Chef de Police the Honorary Police of that Parish must choose another member to serve as its delegate.



5. Election of the Honorary President

- (i) The Honorary President shall be elected by ballot at each Annual General Meeting to serve for a term of one year.
- (ii) Nominations for the office of Honorary President shall be signed by two members of the Association acting as Proposer and Seconder respectively and must be received by the secretariat at least fourteen days before the date of the meeting.
- (iii) The Honorary President shall be entitled to resign before the expiration of his/her term by notice in writing to the secretariat.
- (iv) Should any vacancy occur in the position of Honorary President the Committee may appoint a delegate to serve in that office until the term shall have expired.

6. Selection of the Delegates (a representative from each Parish)

- (i) The Honorary Police of each Parish shall select a delegate from among their number to serve on the Committee and shall notify the secretariat not later than 2 weeks prior to the AGM of the name of the delegate.
- (ii) A delegate shall be entitled to resign by giving notice to the Honorary Police of his/her Parish and the members of that parish shall select another member to serve as delegate.
- (iii) The Honorary Police of each Parish shall be entitled to determine the selection method of their delegate.
- (iv) A delegate who is unable to attend a meeting of the Committee is expected to arrange for another member of his/her Parish Honorary Police (other than a serving Chef de Police) to attend in his/her stead and such member shall at the meeting (but not further or otherwise) have all the rights and powers of a delegate of the Committee.

7. Duties of the Committee:-

- (i) The Committee shall meet from time to time as required but shall hold not less than three meetings in a year. Any seven of the Committee at any meeting shall have full power to superintend and conduct the business of the Association, subject always to its decisions being representative of a majority of the Parishes as provided in clause (iii) below.
- (ii) On receiving a request from either the Honorary President or an Honorary Vice President or from three delegates the secretariat shall forthwith convene a meeting of the Committee.
- (iii) A meeting shall be chaired by the Honorary President or in his/her absence by an Honorary Vice President. Where neither the Honorary President nor an Honorary Vice President is present, the meeting shall elect a Chairman for that meeting.

Votes:-

- a. One vote to be recorded for each Parish.
- b. Every question shall be decided by a majority of votes, this subject to –
 - (i) there being a minimum of seven votes in favour of the proposition; and
 - (ii) such votes in favour being votes of members from at least seven of the Parishes.
- c. Subject as aforesaid, if the votes are equal, the Chair shall have an additional or casting vote but shall cast that vote so as to preserve the status quo.
- (iv) The Committee or, if appointed, the Honorary Treasurer shall keep a record of all financial transactions and shall present independently examined accounts together with a report and budget for the forthcoming year to the Annual General Meeting.



- (v) The secretariat shall attend to all correspondence, shall send out notices convening all meetings and shall keep the minutes of all meetings.
- (vi) The Committee may establish specific sub-committees comprising members of the Association to deal with particular matters connected with the Aims of the Association.
- (vii) The Committee may from time to time appoint a member of the Association to serve in any official capacity that the Committee deems appropriate.
- (viii) The Committee may determine the arrangements for holding any meeting.

8. Annual General Meeting

- (i) The Annual General Meeting of the Association shall be held during the month of April in each year.
- (ii) Not less than thirty-one days' notice shall be given to all members of the Association. A convening notice sent to the Delegates and the Chef de Police of each Parish shall be deemed notice to all members of the Association in that Parish.
- (iii) An attendance of fifty members shall constitute a quorum.
- (iv) Every member of the Association attending the Annual General Meeting will be entitled to one vote on any matters on the agenda which may require a ballot, the results of which will be announced. With the exception of a vote to change the rules (see Rule 12), the decision of a majority of all members attending and voting shall be binding on the Association.
- (v) The following business shall be conducted at the Annual General Meeting:-
 1. The Convening Notice shall be read
 2. Apologies
 3. Approval of the Minutes of the last Annual General Meeting
 4. Approval of the Minutes of Extraordinary General Meeting(s) (if any)
 5. Receive reports from –
 - i. Honorary President
 - ii. Honorary Treasurer
 - a) Approval of the accounts
 - b) Approval of the budget
 - c) Approval of the subscription
 - iii. Other reports relevant to the Honorary Police
 6. Election of the Honorary President
 7. Note the provision of secretarial services for the forthcoming year
 8. Appointment of independent examiner(s)
 9. Acknowledge the selected Honorary Police delegates for each of the twelve Parishes
 10. Amendments to these Rules (if any)
 11. Any other business (any item wishing to be raised must be made known to the secretariat two weeks prior to the AGM)

9. Extraordinary General Meetings

- (i) An Extraordinary General Meeting may be convened by the Committee on its own motion or shall be convened by the Committee upon the receipt by the secretariat of a Requisition signed by not less than twenty members stating the purpose for which the meeting is being



requisitioned. A Requisition for a meeting to consider alterations or additions to these Rules must set out the full text of such alterations or additions being proposed.

- (ii) The secretariat shall give reasonable notice of an Extraordinary General Meeting specifying the purpose for which it is being called. However where the meeting is to consider alterations or additions to these Rules the secretariat shall give not less than thirty-one days' notice of such meeting.
- (iii) A convening notice sent to the Delegates and the Chef de Police of each Parish shall be deemed to be notice of such meeting to all members of the Association in that Parish.
- (iv) An attendance of fifty members shall constitute a quorum.
- (v) Every member of the Association attending an Extraordinary General Meeting will be entitled to one vote on any matters on the agenda which may require a ballot, the results of which will be announced. With the exception of a vote to change the rules (see Rule 12), the decision of a majority of all members attending and voting shall be binding on the Association.

10. Financial Year and Subscription

- (i) The financial year of the Association shall end on the last day of February in each year.
- (ii) Subscriptions shall be due by the last day of May.

11. Independent examiners

Two Independent Examiners shall be elected at the Annual General Meeting to examine the accounts of the Association and certify whether or not the accounts are correct.

12. Alteration to these Rules:-

- (i) Alterations and additions to these Rules require an affirmative vote of not less than two-thirds of the members attending and voting at the General Meeting.
- (ii) Where an alteration or addition to these Rules is to be considered at a meeting, the full text of such alterations and additions shall be set out in the convening notice (should there be numerous amendments, a full copy of the Rules, as amended, will be available to each officer).



"THE QUEEN'S GOLDEN JUBILEE AWARD 2003"