

Supervisory Committee Connétables de Jersey

Minutes of the meeting held on
Monday 20th April 2015
at the Parish Hall, Grouville.

Present:

Connétable de St Clément - L. Norman, Chairman
Connétable de St Pierre - J. M. Refault, Vice Chairman
Connétable de St Laurent - Mrs D. W. Mezbourian (present for item 1 only)
Connétable de Ste Marie - Mrs J. Gallichan
Connétable de St Ouën - M. J. Paddock
Connétable de St Brélade - S. W. Pallett (present for item 1 only)
Connétable de St Martin - M. P. S. Le Troquer
Connétable de St Sauveur - Mrs S. A. Le Sueur-Rennard (present for item 1 only)
Connétable de Grouville - J. E. Le Maistre
Connétable de St Jean - C. H. Taylor
Connétable de la Trinité - P. B. Le Sueur

An apology for absence was received from the Connétable de St Héliér - A. S. Crowcroft.

In attendance: Mrs S. R. de Gruchy, Secretary

Non-exempt (public) under Freedom of Information (Jersey) Law 2011

The Supervisory Committee confirmed that the Connétable of St Clement should preside at the meeting.

Rates (Jersey)
Law 2005 -
RMS e-parish
enhancements

1. The Supervisory Committee, with reference to its minute no. 3 of 16th March 2015, received Messrs B and T Coutanche, teleologica, to discuss the proposal for enhancements to RMS (the Rates Management System) and LICAR (the driving licence system) to provide an on-line delivery of services. The Director, Business Change, Chief Minister's Department, was present for this item.

*LICAR is
recorded in the
Comité des
Connétables
minutes*

The Committee was reminded that e-Government should enable citizens, enterprises and organisations to carry out their business with government more easily, more quickly and at lower cost. Whilst there were challenges there would also be an opportunity for innovation in the delivery of services. The proposal was to implement online rates payments in July 2015 with online rates returns for the 2016 rates cycle. The preliminary business case indicated a compelling case to move the rates process online and additional costs included server infrastructure to host the on-line platform, the implementation of text messaging and a full-time project manager. The on-line platform required to facilitate enhancements to RMS and LICAR would also benefit the Driver and Vehicle Standards vehicle registration system and the cost would be apportioned over both projects.

The Committee decided there was merit in a preferred supplier providing this enhancement to the bespoke RMS system it had previously provided, rather than seek tenders for the work from suppliers who were not familiar with the program, and therefore agreed that on this occasion it would not seek tenders for the enhancements. The Committee agreed it required a clear financial plan and requested that the contract provide financial penalties should the rates payment wave be delayed. The Committee

further recognised that RMS provided for the collection and payment of the Island-wide rate as well as the parish rates and therefore considered the States should contribute to this project from the e-government budget.

The Committee, having been informed that the e-government program was seeking to introduce a 'digital ID' and the enhancements proposed would be developed with this in mind, confirmed its commitment to e-parish projects and voted in favour of progressing with RMS enhancements subject to a contribution to be sought from the States and, in accordance with Article 42(3) of the Rates (Jersey) Law 2005, determined that the parishes would contribute pro-rata to the expenses incurred on this project. The Committee requested the Connétables of St Mary and St Brelade, assisted by the Parish Secretaries of St Saviour and St Brelade and the Secretary, to act as a steering group for this project. The Director, Business Change, and Messrs Coutanche were thanked for attending the meeting and then withdrew.

Minutes

2. The minutes of the meeting held on 16th March 2015, having been previously circulated, were taken as read and were confirmed.

Chairman Date