

Supervisory Committee Connétables de Jersey

Minutes of the meeting held on
Monday 11th June 2018
at the Parish Hall, St Clement.

Present:

Connétable de St Laurent - Mrs D. W. Mezbourian, Chairman
Connétable de St Clément - L. Norman
Connétable de St Sauveur - Mrs S. A. Le Sueur-Rennard
Connétable de St Brélade - M. K. Jackson
Connétable de Grouville - J. E. Le Maistre
Connétable de St Jean - C. H. Taylor
Connétable de la Trinité - P. B. Le Sueur
Connétable de St Pierre - R. P. Vibert
Connétable de Ste Marie - J. M. Le Bailly
Connétable de St Ouën - R. A. Buchanan
Connétable de St Martin - Mrs K. Shenton-Stone

An apology for absence was received from the Connétable de St Hélier - A. S. Crowcroft, Vice Chairman.

In attendance:

Mrs S. R. de Gruchy, Secretary
Ms J. A. Bertram, Secretary

Non-exempt (public) under Freedom of Information (Jersey) Law 2011

Chairman and
Vice Chairman

1. The Supervisory Committee received, for information, Part 6 of the Rates (Jersey) Law 2005 relating to the Committee. In accordance with Article 43(2)(a) of the Law, the Committee appointed a Chairman and Vice Chairman and authorised the bank mandates to be amended accordingly (two signatures required for transactions).

The Connétable of Grouville proposed, and the Connétable of St Peter seconded, the nomination of the Connétable of St Lawrence as Chairman and, there being no other nominations, the Connétable of St Lawrence was duly elected.

The Connétable of Trinity proposed, and the Connétable of St Saviour seconded, the nomination of the Connétable of St Helier as Vice Chairman and, there being no other nominations, the Connétable of St Helier was duly elected.

The Connétable of St Clement wished his successor well in the new role and the Committee recorded its thanks to the Connétable of St Clement for his leadership and work over the last 3½ years.

Minutes

2. The minutes of the meetings held on 5th April and 4th May 2018, having been previously circulated, were taken as read and were confirmed.

Rates Lists
2018 - approval

3. The Supervisory Committee, in accordance with Article 11 of the Rates (Jersey) Law 2005, and having noted that there were no review applications outstanding, received and approved the Rates Lists for the following parishes and three members of the Committee signed the form of declaration and certificate to be appended to each Approved Rate List certifying its approval as follows -

St Brelade – Connétables of St John, St Saviour and St Peter
 St Clement – Connétables of St Brelade, St John and St Martin
 St John – Connétables of Trinity, St Clement and Grouville
 St Martin – Connétables of St Peter, St Ouen and St Brelade
 St Peter – Connétables of Grouville, St Ouen and St Martin
 Trinity – Connétables of St Brelade, St John and St Ouen

The Committee noted that the Rate Lists for the other Parishes would be approved in due course.

2018 Annual
 Island Wide
 Rate Figure
 (AIRF) and
 setting of 2018
 island wide
 rates

4. The Supervisory Committee noted that the Annual Island Wide Rates Figure (AIRF) for 2017 was £12,427,030 and Article 20(1) of the Rates (Jersey) Law 2005 provided for this to be adjusted by the percentage change in the Jersey Retail Prices Index (RPI) calculated by comparing the annual figure compiled for the quarter ending in March 2018 with the annual figure compiled for the quarter ending in March of the previous year. The change in the RPI for the 12 months to March 2018 was 3.2% thus the AIRF for 2018 was £12,824,695 (this had been confirmed by the Director of Accounting Services, Treasury and Resources Department, States of Jersey). In accordance with the Rates (Apportionment) (Jersey) Regulations 2006 -

(1) 55% of the Annual Island-wide Rates Figure shall be met from the domestic rate (£7,053,582).

(2) 45% of the Annual Island-wide Rates Figure shall be met from the non-domestic rate (£5,771,113).

The Committee noted that, in accordance with Article 20(4) of the Rates Law, the Island-wide rate should be expressed as an amount for each rateable quarter in respect of the domestic rate and the non-domestic rate, calculated by the Committee so as to levy the Annual Island-wide Rates Figure in the proportions prescribed by Regulations.

The Committee considered a paper showing an estimated 973 million domestic quarters and 550 million non-domestic quarters across the Island. The Committee accordingly calculated the Island-wide Domestic rate at 0.73 pence per quarter and the Island-wide Non-domestic rate at 1.05 pence per quarter for 2018, which would generate the Annual Island-wide Rate Figure. The Committee recalled that ratepayers would receive the account for the Island-wide rate as soon as the Parish rate had been set by parishioners. Rates were payable on demand and a surcharge of 10% would be added to all amounts not paid within 3 months of the date of the bill.

The Committee noted that the decrease in the non-domestic rate was due to the removal of the exemption from rates of States property which was agreed in the 2018 budget debate. However, mindful that the States Treasury was considering proposals to revalue properties the Committee had decided not to review the apportionment of the AIRF set out in the Rates (Apportionment) (Jersey) Regulations 2006. The Committee approved a report explaining the calculation and reasons for the 2018 rates and requested the Chairman of the Comité des Connétables to present the report to the States.

Rates (Jersey)
 Law 2005 -
 Rates working
 group (on
 property
 revaluation)

5. The Supervisory Committee, with reference to its minute no. 2 of 5th April 2018, noted the Rates working group would be meeting on 14th June 2018. The Committee recalled it was represented on the group by the former Connétable of St Peter Mr J. M. Refault and by the Secretary and agreed that they should be invited to report to the Committee at future meetings, as required.

Office budget
 2018/19

6. The Supervisory Committee considered a paper regarding the draft accounts for 2017/18 and the office budget for 2018/19. An estimate of the budget for computer support and other costs in 2018/19 had also been circulated and the Committee noted that the

audited accounts would be presented to a future meeting. The Committee agreed that official notices should continue to be placed in the Jersey Evening Post after the Jersey Gazette moved online and a sum should be budgeted for these costs. Following discussion the Committee approved the proposed office budget for 2018/19 and that this would be shared equally by the parishes.

Chairman Date

