



RATES (JERSEY) LAW 2005

Notification of a representative of a Body corporate

- Where a body corporate is liable to pay rate in respect of land, Article 29 of the Rates (Jersey) Law 2005 provides that that body may at any time give the Connétable written notice of the name and address of the person, being of full age, who is to act as its representative. The person so named will have his/her name included on the list of representatives of bodies corporate kept by the Connétable and, after 48 hours, will be a member of the Parish Assembly.
- Such a person is entitled to represent the body corporate in all matters in which a ratepayer is entitled to representation by virtue of the above law. In the case of the Parish of St Helier it also makes the person nominated eligible for parochial office in the Parish even though he does not live in that Parish.
- *Note - A member of the Parish Assembly has ONE vote on any decision by the Assembly.*
- If you are a body corporate liable to pay rate in a Parish and wish to nominate a representative please fill out the following form and return it to the Connétable of the Parish in which you pay rate as soon as possible. If you pay rate in more than one Parish you must complete a separate form in respect of each Parish.

A. NAME AND NATURE OF BODY.

<u>Name:</u> as registered with the Registrar of Companies if a limited liability company, or as incorporated if an incorporated association. An unincorporated body should give the name by which it is known.
<u>Nature:</u> state whether a limited liability company, an incorporated association or some other form of body corporate. An unincorporated body should state whether it is professional, commercial or industrial.

B. PREMISES owned or occupied in respect of which the body is liable to rate and NATURE OF RATE (state if foncier or occupier's rate or both)

<u>Name/address of premises owned or occupied:</u>	<u>Nature of Rate:</u>

C. NAME AND ADDRESS OF PERSON who is to act as representative.

<u>Full Name of Representative:</u>
<u>Representative's position in the body, if any:</u>
<u>Address for correspondence:</u>
Postcode

D. DECLARATION

I confirm that I am authorised to nominate the representative of the body corporate named on this form and that the person so nominated as representative on this form shall replace any person previously nominated as representative of the body.

Signature(s) Date

Print Name(s)

Please print name of authorised signatory and position held and return to your Parish (see websites for contact details).

Parish website addresses				
stbrelade.je	stclement.je	grouville.je	sthelier.je	stjohn.je stlawrence.je
smartin.je	stmary.je	stouen.jestpeter.je	stsaviour.je	parishoftrinity.je

PRIVACY: Your Parish is registered with the Office of the Information Commissioner in Jersey and is a 'controller', as defined by the Data Protection (Jersey) Law 2018 (DPJL), of the information (personal data) you provide in connection with your liability for Parish and island-wide rates on this form.

<p>We collect: Your personal details (name, title, address, contact details) and property owned by the body corporate in order to administer parish and island-wide rates in accordance with the Rates (Jersey) Law 2005. All personal data is stored securely and retained in accordance with your Parish's Data Retention Policy.</p>	<p>Transfer of personal data to third parties: The Parishes have information sharing and other agreements in place between themselves and with other Government and Law Enforcement agencies and IT service providers. These serve to protect your information in accordance with the DPJL and set out what a third party may do with your personal data including to prevent and detect crime, for law enforcement or to protect individuals from harm or injury. We may send your personal details (including your name, address and amount due) to a debt collection agency where you have rates outstanding. The approved Rates List for the year contains each property address and rateable value and is, by law, available for inspection by the public at the Parish Hall and at Jersey Library.</p>	<p>Your rights: You can ask us for a copy of the information we hold about you and to correct or update this. You can ask us to stop or restrict the processing of your personal data in certain circumstances. You can complain to your Parish about the way your personal data is used (contact details are shown above) or to the Office of the Information Commissioner at 2nd Floor, 5 Castle Street, St. Helier, Jersey, JE2 3BT; T: 01534 716530, Email: enquiries@jerseyoic.org. Please refer to the Privacy Notice on our website or ask a member of your Parish Hall team for more information.</p>
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