



RATES (JERSEY) LAW 2005

Notification of change of owner of land (including property)

- Please read the NOTES and then complete this form in BLOCK CAPITALS.
- Completed forms must be returned to the Connétable of the Parish in which the land in Section C is situated within 7 days of the date of change. If you transfer ownership of land in more than one parish you must complete a separate form for each Parish.
- A person who fails without reasonable cause to give notice to the Connétable of the Parish within 7 days is guilty of an offence and is liable to a fine not exceeding level 3 on the standard scale (currently £2,000).
- A person who provides information that s/he knows to be false in a material particular is guilty of an offence and liable to a fine.
- The owners and occupiers on 1 January of each year are liable to the Parish for the rates due for the whole of that year. Only these persons will receive Notice of Assessment and the Demand for Payment of Rates. Any agreement to apportion rates due is a matter solely for the parties to that agreement.

A. FULL NAMES OF CURRENT OWNER(S)

in the order they are to appear on the Rate List and give address (and address for notices or correspondence sent under the Law if different) and a contact telephone number.

Full name(s) of current owner(s):	
Address:	Address for correspondence if different:
Postcode	Postcode
Telephone no.	Telephone no.

B. FULL NAMES OF PREVIOUS OWNER(S)

address and telephone number

Full name(s) of previous owner(s):	
Address:	Address for correspondence if different:
Postcode	Postcode
Telephone no.	Telephone no.

C. FULL DETAILS OF LAND TRANSFERRED

from persons named in section B to persons named in Section A.

Name/address of land transferred sufficient for it to be identified.	Description of land e.g. 3-bedroom house; shop; agricultural land x vergées	Interest transferred e.g. freehold sale, contact lease (enter length & start date)	Date transferred

D. HAS ANY PART OF THE LAND been retained by the previous owner?

YES / NO	If YES please give brief details
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E. DECLARATION – We confirm that the details shown above are true (both parties are legally required to notify the Connétable but may do so independently).

Signature(s) of transferor

Signature(s) of transferee

Print Name(s)

Print Name(s)

In the case of a Limited Company/Association please print name of authorised signatory and position held.

In the case of a Limited Company/Association please print name of authorised signatory and position held

Date signed

Date signed

PRIVACY: Your Parish is registered with the Office of the Information Commissioner in Jersey and is a 'controller', as defined by the Data Protection (Jersey) Law 2018 (DPJL), of the information (personal data) you provide in connection with your liability for Parish and island-wide rates on this form.

We collect: Your personal details (name, title, address, contact details) and property owned by you in order to administer parish and island-wide rates in accordance with the Rates (Jersey) Law 2005. All personal data is stored securely and retained in accordance with your Parish's Data Retention Policy.

Transfer of personal data to third parties: The Parishes have information sharing and other agreements in place between themselves and with other Government and Law Enforcement agencies and IT service providers. These serve to protect your information in accordance with the DPJL and set out what a third party may do with your personal data including to prevent and detect crime, for law enforcement or to protect individuals from harm or injury. We may send your personal details (including your name, address and amount due) to a debt collection agency where you have rates outstanding. The approved Rates List for the year contains each property address and rateable value and is, by law, available for inspection by the public at the Parish Hall and at Jersey Library.

Your rights: You can ask us for a copy of the information we hold about you and to correct or update this. You can ask us to stop or restrict the processing of your personal data in certain circumstances. You can complain to your Parish about the way your personal data is used (contact details are shown above) or to the Office of the Information Commissioner at 2nd Floor, 5 Castle Street, St. Helier, Jersey, JE2 3BT; T: 01534 716530, Email: enquiries@jerseyoic.org. Please refer to the Privacy Notice on our website or ask a member of your Parish Hall team for more information.

Parish website addresses

stbrelade.je stclement.je grouville.je sthelier.je stjoh.n.je stlawrence.je
stmartin.je stmary.je stouen.je stpeter.je stsaviour.je parishoftrinity.je

USEFUL INFORMATION

The **Rates (Jersey) Law 2005** is available on jerseylaw.je. Copies of Notes, Returns and forms required are available from your Parish Hall and on your Parish website (details below).

DEFINITIONS

“**land**” includes –

- (a) any house, building or other structure in, on, under or over the land;
- (b) land covered with water, except, subject to paragraph (c) of this definition, land covered or, in the normal course of tides, from time to time covered by sea water; and
- (c) land formed by dividing the ownership or occupation of land horizontally;

“**occupier**”, in relation to land, means the person entitled to occupy and use the land by virtue of being –

- (a) the owner of the land; or
- (b) the person to whom the land is let under a lease or tenancy agreement, other than a person who is a landlord (whether or not immediate) of the occupier of the land;

“**owner**”, in relation to land, means –

- (a) if the land is not let under a lease or tenancy agreement –
 - (i) except in the case of share transfer property, the person entitled to occupy and use the land either as owner or usufructuary owner or in the exercise of rights of dower, franc veuvage, seignioralty or otherwise, or
 - (ii) in the case of share transfer property, the company owning the land; or
- (b) if the land is let under a lease or tenancy agreement –
 - (i) the person who is the occupier of the land if that person is also the lessee of the land under a lease passed before the Royal Court, or
 - (ii) in any other case, the person who is the immediate landlord of the occupier of the land;

“**domestic purposes**” means wholly or mainly used for the purposes of a private dwelling;

“**non-domestic purposes**” means any purposes other than domestic purposes.

BODIES CORPORATE

Where property is owned or occupied by a body corporate, that body may at any time give the Connétable written notice of the

name and address of the person, being of full age, who is to act as its representative (a form is available from your Parish Hall or download from the web). The person so named is, after 48 hours, a member of the Parish Assembly. *A member of the Parish Assembly has ONE vote on any decision by the Assembly.*

JOINT RATEPAYERS

Where two or more persons are liable to pay rate jointly the first named person shall be entitled to represent all the joint ratepayers. Joint ratepayers may at any time give the Connétable written notice of which person is to be the first named person who is entitled to represent all the ratepayers (a form is available from your Parish Hall or download from the web (see above)). The person so named is a member of the Parish Assembly. However, notice given after approval of the Rates List for the year will be of no effect until the next rateable year (1 January).

Other joint ratepayers may also be a member of the Parish Assembly if their names are on the Electoral Register of the Parish (please ask for further details or refer to your Parish website). *A member of the Parish Assembly has ONE vote on any decision by the Assembly.*

ARTICLE 12 of the Law: Changes of owner to be notified

- (1) If the ownership of land is transferred, both the person who acquires the ownership of the land and the person who disposes of it must give written notice of the matters mentioned in paragraph (2) to the Connétable of the parish in which the land is situated within 7 days of the transfer.
- (2) The notice must –
 - (a) provide sufficient details of the land to enable it to be identified;
 - (b) provide the name and current address of its previous owner;
 - (c) provide the name and address of the person who has acquired the ownership of it; and
 - (d) specify the address (if different) to which notices under this Law addressed to the owner are to be sent.
- (3) A person who fails without reasonable cause to comply with paragraph (1) is guilty of an offence and liable to a fine of level 3 on the standard scale.
- (4) A person who provides information under this Article that the person knows to be false in a material particular is guilty of an offence and liable to a fine.

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