

# Comité des Connétables

Minutes of the meeting held on  
**Monday 4<sup>th</sup> April 2022**  
at the Parish Hall, Trinity.

## **Present:**

Connétable de St Laurent - Mrs D. W. Mezbourian, Chairman  
Connétable de St Sauveur - Mrs S. A. Le Sueur-Rennard (not present for 18-23 and 27)  
Connétable de St Brélade - M. K. Jackson  
Connétable de Grouville - J. E. Le Maistre (not present for items 18-23 and 27)  
Connétable de la Trinité - P. B. Le Sueur  
Connétable de St Pierre - R. P. Vibert  
Connétable de Ste Marie - J. M. Le Bailly  
Connétable de St Ouën - R. A. Buchanan (not present for items 18-23 and 27)  
Connétable de St Martin - Mrs K. Shenton-Stone  
Connétable de St Jean - A. N. Jehan  
Connétable de St Clément - M. O'D. Troy

An apology for absence was received from the Connétable de St Hélier - A. S. Crowcroft, Vice Chairman.

In attendance (virtually): Mrs S. R. de Gruchy, Secretary

## **Non-exempt (public) under Freedom of Information (Jersey) Law 2011**

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| Minutes   | 1. The minutes of the meeting held on 7 <sup>th</sup> March 2022, having been previously circulated, were taken as read and were confirmed.   |
| Honorary<br>Police - warrant<br>cards costs   | 2. The Comité agreed an increase in the recharge to Parishes for the Honorary Police warrant card; the new charge to be £10 per card (currently £5 per card) with effect from 1 <sup>st</sup> May 2022. The Comité recalled that warrant cards were issued by the Parish of St Brélade under the authorisation of H.M. Attorney General and the cost per card took into account the staff time to produce and issue the card.   |
| Honorary<br>Police<br>Association<br>accounts<br>2021/2022 and<br>budget<br>2022/2023 | 3. The Comité received the Honorary President of the Honorary Police Association (HPA) who presented the Association's unaudited accounts for the year ended 28 <sup>th</sup> February 2022 and the proposed budget for 2022/2023. The Comité noted that as the coronavirus restrictions had limited the number of social events organised by the Association the accounts showed income of £3,690 and net expenditure of £31 leaving a balance carried forward of £9,233. The budget for the coming year showed expenditure of £3,600 and, in view of the reserves, the HPA Committee proposed no subscription should be sought. The Comité welcomed this decision and thanked the Honorary President for attending the meeting.       |
| Immigration<br>and Community<br>team  | 4. The Comité, with reference to its minute no. 16 of 7 <sup>th</sup> March 2022, received a report from the Connétables of St Clément and St Martin on the Immigration and Community team which had been set up to help facilitate the immigration/visa process and to co-ordinate support to those from Ukraine who were seeking refuge to stay with family in Jersey. Those arriving were expected to be limited to persons with a family connection in the island and clarification was awaited of the application process (those accepted would be permitted to remain for up to 3 years). The Comité agreed it would be helpful, subject to data protection, for individual Connétables to know of those moving into their Parish |

so they could extend a welcome and ensure individuals were put in touch with relevant groups and organisations in the Parish.

Gov. Plan  
2021-2024  
P.130/2020 10<sup>th</sup>  
Amd. - The  
Parish Review  
Operational  
Terms of  
Reference

5. The Comité, with reference to its minute no. 10 of 15<sup>th</sup> March 2021, considered correspondence from the Minister for Treasury and Resources regarding the amendment of the Connétable of St Helier to the 2021-2024 Government Plan (P.130/2020 Amd. 10) which requested the Minister to carry out a review into the funding of public services by the Parishes, as agreed in the Common Strategic Policy, and to bring forward recommendations in time for any financial implications to be included in the 2022 Government Plan and thereafter. The Comité was informed that the Connétable of St Helier, in tendering apologies for the meeting, had advised the Chairman that he had already given his feedback on the Terms of Reference to the Minister over the much delayed review and was relaxed over whether or not the Comité wished to take a view in his absence.

The Minister had provided the Operational Terms of Reference (OTOR) for the completion of the review which set out the approach and objectives and she advised that, as these had been reviewed and agreed by the Connétable of St Helier, she had asked her officers to begin work. This would involve liaison with the Comité and officers from parish teams for the data gathering exercise. The Minister also invited the Comité to agree how it wished to be represented on the Parish Review Board and how it would like to be updated on progress. The OTOR explained that the Connétable of St Helier was of the view that some of the amenities funded by the Parish of St Helier could be considered as island wide facilities, which were not limited to the utility of St Helier residents, with the outcome that they should be taxpayer funded and he was concerned that certain parts of the provision of services in St Helier were funded through the rates mechanism though this did not seem to be in line with the arrangements that existed in other parishes.

The Comité discussed the approach and objectives of the review and agreed that, in considering the services provided, account must be taken of whether the property was owned by the Parish or by the States. The accounts of each Parish included a list of the property which each owned. The Comité recalled that during the States debate reference had been made to Coronation Park (also known as Millbrook Park) which was a gift to the Island and was not property of the Parish of St Lawrence; likewise the Howard Davis Park had been gifted to the Island. Having noted that the Minister intended to arrange a meeting between her officers and the Comité, it deferred a decision on its representation on the review and decided to invite the Minister to its meeting in July 2022.

Data Sharing  
Agreements –  
Ports of Jersey

6. The Comité, with reference to its minute no. 10 of 14<sup>th</sup> February 2022, confirmed that all Connétables would renew the Data Sharing Agreement with the Ports of Jersey and this was circulated for signature.

Parishes' Green  
Waste  
(P.73/2022)

7. The Comité discussed the proposition of the Connétable of St Brelade "Parishes' Green Waste" (P.73/2022) asking the States to decide whether they were of opinion to request the Minister for Infrastructure to initiate arrangements in order that green waste from the Parishes and their designated contractors might be received free of charge at the green waste facility at La Collette. The Connétable of Grouville declared an interest and did not participate in the discussion.

The Connétable of St Brelade explained that during the coronavirus lockdown the Parishes of St Saviour and St Brelade had each offered a green waste kerbside collection for parishioners and this had been well received. The Parish of St Saviour had subsequently commissioned a paper on how such a service might continue to operate and the charge that might be imposed on those wishing to use the service but this could not be determined without knowing the gate fee which the Infrastructure, Housing and Environment Department (IHE) would impose. The proposition therefore sought certainty on this so that service proposals could be further considered. The Comité asked that the

paper should be circulated for information but agreed it was for each Parish to decide the services it provided and any charge to be made.

- Island Plan  
Bridging debate  
– glasshouses  
P.36/2021  
(Amd. 61)
8. The Comité discussed the amendment to the “Island Plan 2022-25: Approval” proposition (P.36/2021) relating to Glasshouses (Amd. 61) lodged by Senator K L Moore. The amendment had been defeated and the Comité heard from Connétables of their concern that more should be done to enforce the return of glasshouse sites to agricultural use as not all would be suitable for development for housing. The Comité decided that each Connétable should take steps to review the glasshouse sites in his/her Parish to identify those which might be suitable to develop for affordable housing, subject to the owner being agreeable to such a use. The Secretary was requested to contact the Planning and Environment Department to obtain a register of glasshouse sites in the Island.
- Covid-19  
review
9. The Comité, with reference to its minute no. 4 of 7<sup>th</sup> March 2022, approved a submission to the Covid-19 Review Panel being chaired by Sir Derek Myers. The submission listed, in general details, what the Comité considered the Government could learn from what had gone well and not so well. It did not comment on the Honorary Police (as the Comité des Chefs de Police would be making a submission) and the Review Panel was also invited to consider the Comité’s submission to the Public Accounts Committee Scrutiny Review.
- Active Travel  
Plan for Jersey
10. The Comité noted the invitation to all Connétables to attend the Cycle Friendly Jersey Event which had been organised by the Infrastructure, Housing and Environment (IHE) Department at the Government of Jersey to bring the community together to share cycling information and explore ways to make it easier to cycle in Jersey. The event had been held on 31<sup>st</sup> March and 2<sup>nd</sup> April 2022 and the Comité was informed that the Connétable of St John had attended but noted that, due to the short notice, other Connétables had been unable to attend. IHE would make a presentation to the Comité at the July 2022 meeting.
- Draft Children  
(Convention  
Rights) (Jersey)  
Law 202-  
P.19/2022
11. The Comité, with reference to its minute no. 9 of 6<sup>th</sup> December 2021, noted the adoption by the States Assembly on 30<sup>th</sup> March 2021 of the Draft Children (Convention Rights) (Jersey) Law 202- (P.19/2022) to make provision for and in connection with giving further effect in Jersey to the rights and obligations set out in the United Nations Convention on the Rights of the Child; to amend the Commissioner for Children and Young People (Jersey) Law 2019 in connection with the Standing Orders of the States of Jersey; and for connected purposes. The enactment of the law, following Privy Council approval, would be by an Appointed Day Act. Under the Law the Parishes, as public authorities, would be ‘duty bearers’ and under Article 9 must exercise the duty to have due regard when making any decision concerning – (a) the discharge of any of their functions; or (b) the provision of a regulated activity or services respectively mentioned in Article 5(1)(e) and (f). The Chairman reminded that, during the States debate, it had been confirmed that training would be provided and the Comité should expect to receive a presentation in due course.
- 2022 elections
12. The Comité, with reference to its minute no. 9 of 7<sup>th</sup> March 2022, noted the following –
- a) Guidelines for the Honorary Police - H. M. Attorney General had issued guidelines on the “Conduct of Honorary Police leading up to and during elections and referendums” and these were available on the Law Officers’ Department’s website.

- b) Nomination forms – the Jersey Electoral Authority (JEA) had issued nomination forms and a Code of Conduct for candidates. The Parish representative on the JEA was seeking clarification on who would be the data controller for this information and whether a data sharing/data processing agreement was required for the JEA to provide details to the Parishes for the proposer and seconders details to be checked.
- c) Polling station audits – the States Greffe had invited Liberate to undertake Access audits of all premises proposed as polling stations. The Comité noted that it had received no correspondence advising of these audits and, having regard to the content and recommendations of the reports, it agreed the Chairman should write to the Greffier of the States to ask his expectations. Whilst Parishes would use their best endeavours to accommodate the recommendations the Connétables were mindful of the limited time available, the likely costs and the planning implications as Parish Halls were listed buildings. The need for proportionality was raised as the sites would be in use as a polling station for one day, were not all in the ownership of the Parish and other voting options were offered including postal, pre-poll and collection of votes for those unable to attend a polling station due to sickness.
- d) Pre-election guidance issued by the Chief Minister – correspondence and a paper “Guidance on Government activity during the election period” was noted.

Digital Jersey –  
Chief Executive  
Officer

13. The Comité welcomed the Chief Executive Officer (CEO) of Digital Jersey to the meeting. The CEO had met with officers on the IT sub committee and had received an outline of the Parishes role, functions, funding, relationship with the Government of Jersey (GoJ) and the Parishes IT strategy. The CEO thanked the Comité for its invitation and spoke about the role of Digital Jersey, its structure and funding and its availability to support events at the Digital Jersey hub. The economic value of the sector was increasing over the years and he referred to FinTech solutions, the Digital Jersey academy and hub, its policy and strategy work. The public sector were not good users of technology but should be an intelligent customer and consider its objectives with a view to saving money on administration and reinvesting this in other areas.

The Comité discussed with the CEO the aim of the proposed Technology Accelerator Fund (P.75/2022) which, if approved by the States Assembly, was intended to support the Island’s future economy, make faster progress on environmental and social goals, and strengthen the technology eco-system in Jersey by establishing a States Fund to be known as the Technology Accelerator Fund. The criteria to be met included a broad set of economic, environmental and social objectives and there might be an opportunity for funding Parish projects. The Comité heard from Connétables that they were keen to utilise resources and to encourage parishioners to be more ‘tech savvy’ but that resources and training were required. The CEO mentioned that the Jersey Evening Post was exploring opportunities to work with Parishes to increase the use of online services especially amongst older persons and courses were also offered by Jersey Library; the Comité welcomed such approaches. The Comité then discussed the development of a data strategy and roadmap, to include workforce upskilling and training for Parish staff, and agreed this should be further considered by the sub committee together with its involvement with the GoJ strategy. Following discussion the CEO was thanked for attending the meeting and then withdrew.

Public health  
and the  
Parishes

14. The Comité received the Interim Deputy Director (IDD) of Public Health and the Deputy Director (DD) of Public Health, Government of Jersey, who outlined the work being undertaken on the new public health strategy for Jersey. The Comité was informed that good public health was about understanding the assets of a place and, ideally, working skilfully to improve the health of all whilst narrowing the gap between the very best and very worst. The IDD was based in the United Kingdom but had been working in Jersey since February 2022 to develop a public health strategy based on key health priorities,

perspectives and feedback. Public health was only in part determined by health services; the majority was due to wider determinants e.g. quality of housing, level of education, income etc. This involved looking at data and understanding the health outcomes and inequalities. Vulnerable groups included those just above income support, those with no access to social security, and those on the margins including minorities, care leavers, the homeless, and those suffering from mental health, drug and alcohol issues.

In reply to questions from the Comité, the IDD confirmed the Jersey Care Model (JCM) had been prepared prior to a new public health strategy being agreed. However, the JCM did have prevention at its heart and was about shifting care from the hospital to the community. Public health was wider than health services, should embed the patient at the centre and would be included in the new Government Plan. The Medical Officer of Health was established within the Government's Policy team so he could focus on preventative work. The housing issue in Jersey was recognised as a significant influence on health and the third sector was also being consulted to obtain their views on key health issues and how to make improvements.

The Comité discussed the issue of housing and heard of Connétables concerns around planning, particularly as applications were considered without any input from public health, education and health service authorities. The IDD said that a new public health law was being considered and this might reference planning issues but the Comité agreed the Chairman should write to the Minister for the Environment proposing that he make provision in the Planning and Building (Jersey) Law 2002 for these authorities to be statutory consultees. The Comité outlined the pivotal role of the Connétables within their Parishes and agreed to provide further feedback in response to a questionnaire to be provided by the IDD. Following discussion, the delegation was thanked for attending and then withdrew from the meeting.

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| Procureurs du Bien Public – St Mary | 15. The Comité, with reference to its minute no. 10 of 7 <sup>th</sup> March 2022, was informed by the Chairman that she had met with the two Procureurs du Bien Public for St Mary, as requested by the Royal Court in the Act dated 4 <sup>th</sup> February 2022, and had written to H. M. Attorney General to advise the outcome of that meeting.  |
| Liberation 2022                     | 16. The Comité, with reference to its minute no. 14 of 14 <sup>th</sup> February 2022, noted correspondence from the Bailiff's Chief Officer regarding the latest plans for Liberation 77 – 2022. In particular the Comité noted that the Parishes had been asked to distribute tickets for the Liberation Day Service and re-enactment to Parish Senior Citizens (those who were resident in Jersey during the Occupation, those evacuated, deported or those serving in the forces at that time) and their immediate and extended families. All Connétables would be seated with States members and Connétables were asked to nominate those senior citizens who would be invited to view the proceedings from the Pomme D'Or Hotel and be presented to the Royal Party. |
| Platinum Jubilee 2022               | 17. The Comité, with reference to its minute no. 14 of 14 <sup>th</sup> February 2022, discussed the proposals being made by Parishes to celebrate Her Majesty's Platinum Jubilee in June 2022. These included tree planting, tea parties, community events and church services and the Comité agreed it would determine, at the next meeting, which Parishes would be visited on 4 <sup>th</sup> June 2022 by H.E. Lieutenant Governor, the Bailiff and the Deputy Bailiff. The Comité noted that some funding had been offered by the Bailiff's Chambers and that some Parishes had made applications for a Jersey Community Foundation grant.   |
| Parish websites (exc. St Helier)    | 18. The Comité, with reference to its minute no. 21f of 14 <sup>th</sup> February 2022, noted that the Parish websites developed by Blue Llama had been shortlisted in 2022 Tech Awards as a nominee in the Charity/Public Sector group.   |

- Honorary wildlife/environmental officer      19. The Comité noted correspondence suggesting that the Parishes should appoint an honorary wildlife/environmental officer and that this had been referred to the Comité des Chefs de Police for consideration.
- Community minibus transport scheme      20. The Comité, with reference to its minute no. 2 of 16<sup>th</sup> December 2019, received for information the Project Summary on the proof of concept for a Community Transport Scheme commissioned by the Project Manager for the Disability and Inclusion team of the Government of Jersey.
- Climate Liaison Group      21. The Comité, with partial reference to its minute no. 4 of 10<sup>th</sup> January 2022, noted the next meeting of the Climate Liaison Group would be on 12<sup>th</sup> April 2022 at St Martin. The group was set up by the Connétable of St John and following the success of the initial event they were inviting those Parishes which did not currently have their own group to participate. The idea was to share ideas and initiatives and lessons learnt and the invite was for two delegates per parish.
- JE Parish Earth Partnership      22. The Comité, with reference to its minute no. 18 of 14<sup>th</sup> February 2022, noted correspondence from the Head of Customer Experience and Communications, Jersey Electricity plc, acknowledging the sentiment expressed by the Comité to create opportunities for public sponsorship of planting areas for the Queen's Green Canopy within each Parish. JE's vision continued to be for Parish Earth sites and it remained hopeful of engaging further with individual Connétables to explore the opportunities and would be open to the idea of using a single site for both initiatives subject to the size of the plot.
- Next meeting      23. The Connétable of Trinity was thanked for his hospitality and the Comité noted the next meeting would be on 16<sup>th</sup> May 2022.

Chairman ..... Date .....

