

Comité des Connétables and Supervisory Committee



Admission of the public and press to meetings – September 2022

Openness and transparency

The Comité des Connétables and the Supervisory Committee will operate in an open and transparent fashion.

The business will be conducted in public, except where there is an item (or part of an item) which is exempt under the Freedom of Information (Jersey) Law 2011 (FOI Law).

Minutes of meetings which are non-exempt (public) under the FOI Law will be available on the Comité's website (W: www.comite.je) once approved by the Comité/Committee.

Meetings and agenda

The dates, times and venues of meetings will be published on the Comité's website.

The Chairman will determine the agenda in consultation with the Secretary. So far as is reasonably practical, the items on the agenda will be arranged so that those which are not exempt under the FOI Law will be dealt with at the start of the meeting. However, the order of business may be varied at the Comité's/Committee's discretion.

The Chairman will ensure that the business is conducted professionally and expeditiously, and the confidential nature of any business is respected, as required.

Parish staff and other invitees may also be present to address the Comité/Committee in relation to specific items on the agenda.

Attendance in person by public/press – arrangements and conduct

The Chairman will determine arrangements for admission and accommodation of any members of the public, and representatives of the press, at meetings. Attendance is strictly as an observer and not as a participant.

Members of the public and representatives of the press attending a meeting –

- Are requested not to make any electronic recording of the proceedings or to make any oral or electronic report of the proceedings as they take place.
- Will be requested to withdraw from the meeting where there is an item, or part of an item, which is exempt under the FOI Law.
- Should notify the Secretary by email E: office@comite.je or by telephone T: 767555 at least one week prior to the meeting so that appropriate arrangements can be made to facilitate their attendance. Meetings are usually held at Parish Halls or in public buildings but any person who has specific requirements (e.g. mobility, auditory or visual etc.) should make this known to the Secretary in advance of the meeting so that appropriate arrangements can be made to enable their attendance.