



1 March 2024

Request

I kindly request correspondence (email or otherwise) between the Parish of St Peter, Connetable Vibert, Chef De Police Camara and any member of staff from the Ports of Jersey relating specifically and only to the administration of penalty/infraction notices to vehicles who allegedly infract parking rules at the airport. Date range August 1st 2023-present.

Response

The correspondence is attached.

The email of September 27, 2023 1:13PM refers to an "attached document" being the Airport General Direction No. 1 Parking, Speed and Traffic Restrictions published on 30 October 2023 which is at the end of the response.

FOI exemptions applied: information redacted

Article 25(2) - Personal Information - Personal data, applicant not subject but supply contravenes data protection principles

Information is absolutely exempt information if – (a) it constitutes personal data of which the applicant is not the data subject as defined in the Data Protection (Jersey) Law 2018; and (b) its supply to a member of the public would contravene any of the data protection principles, as defined in that Law.

Article 36(1) Information intended for future publication

Information is qualified exempt information if, at the time when the request for the information is made, the information is being held by a public authority with a view to its being published within 12 weeks of the date of the request.



Joanna Houghton

From: Joanna Houghton
Sent: 08 August 2023 09:20
To: ;
Subject: EXAMPLE Restrict Park Airport 2023.doc
Attachments: EXAMPLE Restrict Park Airport 2023.doc

Hi

I have attached a copy of the letter we send out with the tickets, just for your info, as it might be useful?

I think people are complaining that the infraction, should be written in the Aerodrome section, due to it being quoted in the letter.

It's not a major problem, and they all need to pick up on something as they are annoyed with the fine. I didn't actually notice, until someone mentioned it.

Maybe going forward, with regards to the next lot of printing, we could possibly have separate tickets, but I suppose it depends on cost, convenience etc.

Thanks

Kind regards

Joanna

(Joanna Houghton – Police Secretary (Honorary))

Parish of St. Peter, Parish Hall, Rue Des Fosses St Peter, Jersey JE3 7AH

T:- 01534 481236

E:- Joanna.houghton@stpeter.je

Office Business Hours:- Mon-Fri (9am to 4pm)

Office email:- parishhall@stpeter.je

www.stpeter.je

7 July 2023

Ref:-

Mr Joe Bloggs
ADDRESS
St Helier
JE2

Dear Mr Bloggs,

Re:- Park a vehicle elsewhere than in a place provided for that purpose or fail to pay any relevant charge for parking a vehicle in such a place

I write with reference to the above infractions allegedly committed by yourself on the 7 July 2023 at The states of Jersey Airport
Car Registration number:-

You were seen and evidentially photographed parked, blocking the arrivals exit and entrance to the main carpark, contravention of the Aerodromes Law (J) 1965. This infraction incurs a financial penalty of £100

If you wish to dispute the infraction I would ask in the first instance that you call the Parish Hall and arrange a time and date to attend a Parish Hall Enquiry. If you admit the offence I would ask that you call the Parish Hall to settle the matter

A list of the relevant regulations are attached at the end for your perusal

Yours sincerely

Chef de Police Joao Camara

Circulation and parking of vehicles^[2]

- (1) The airport authority may from time to time issue such directions as the airport authority thinks fit regarding the circulation and parking of vehicles on any aerodrome, and may make such charges as the airport authority thinks fit for the use of any part of an aerodrome set aside for the parking of vehicles.^[3]

- (2) If any person contravenes any direction issued by the airport authority under this Regulation he or she shall be liable to a fine of level 2 on the standard scale.^[21]

prohibited acts

No person shall on any aerodrome –

- (a) obstruct or interfere with the proper use of an aerodrome;
- (b) obstruct, impede, resist or assault any person in the execution of his or her duty in relation to an aerodrome;
- (c) remain on an aerodrome after having been required to leave it;
- (d) allow any vehicle or animal to be on an aerodrome after having been required to remove it or after its presence on an aerodrome has been forbidden;
- (e) allow any animal to stray onto an aerodrome or fail to keep any animal under control whilst on an aerodrome;
- (f) board or attempt to board any aircraft without the authority of the person in charge of it;
- (g) tamper or interfere with any aircraft or anything used in connection with an aircraft;
- (h) smoke in, or otherwise bring into or light any naked light in –
 - (i) any place where any such act is prohibited by notice, or
 - (ii) any place within 50 feet of an aircraft or a store of liquid fuel or explosives;
- (i) do any act which might cause or tend to cause an outbreak of fire;
- (j) throw or discharge any stone or missile;
- (k) climb any wall, fence, barrier, railing or post;
- (l) wilfully give a false fire or ambulance alarm;
- (m) drive or place a vehicle carelessly or dangerously or without due consideration for persons using the aerodrome;
- (n) fail to stop a vehicle when required by an official so to do;
- (o) park a vehicle elsewhere than in a place provided for that purpose or fail to pay any relevant charge for parking a vehicle in such a place;
- (p) fail to remove a vehicle from an aerodrome or from any parking place when required so to do;
- (q) wilfully and unreasonably interfere with the convenience of, or cause annoyance to, any other person;
- (r) behave in a manner reasonably likely to offend against public decency;
- (s) be in an intoxicated condition;
- (t) remove, displace, damage, deface or alter any marker, light, signal, or notice used in connection with an aerodrome;
- (u) throw down, deposit, put or leave, otherwise than in a receptacle provided for the purpose, any refuse of any nature whatsoever.^[20]

Penalties

If any person contravenes any of the provisions of these Regulations, or any directions issued or given under these Regulations, in relation to which no special penalty is provided, he or she shall be guilty of an offence and shall be liable to a fine of level 3 on the standard scale.^[26]

14 Citation

These Regulations may be cited as the Aerodromes (Jersey) Regulations 1965.

Liz Cheetham

From: Richard Vibert <R.Vibert2@gov.je>
Sent: 08 September 2023 15:38
To:
Subject: RE: Parking Infractions at Airport

Robin

Many Thanks

Joao and Maria should be able to sort this out it is important that if we are issuing infraction notices that they are issued legally.

We also discussed the issue at our last Treasury Ministerial meeting, and I have some concerns about the photo's being sent to the Parsih Hall.

The only evidence of the infraction is the photo, as your parking officer does not approach the motorist, nor does he hand the infraction notice to them.

I believe the photos are taken using an iPhone which creates several issues as to whether they are acceptable as evidence. In addition, there are GDPR concerns regarding the storage and deletion of these images, there are no sign warning the public that they may be photographed and finally the images sometimes include members of the public who are not connected in any way to the Parking Infraction.

Before a motorist decides to take up the option of dealing with the matter at the Magistrates Court, which they are entitled to do, I think legal advice should be sought to ensure that the procedure involved meets the evidential requirements.

Hope this makes sense

Kind Regards

Richard

From: ...
Sent: Friday, September 8, 2023 12:30 PM
To: Richard Vibert <R.Vibert2@gov.je>
Subject: Parking Infractions at Airport

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Richard,

I hope you are well.

With regards to parking infractions at the airport, Maria Le Tiec (POJL Head of Security) has been working with Joao Camara to make sure that the management of traffic (including signage) and any parking infractions are being dealt with in a correct and appropriate manner.

I've asked Maria, to instruct our traffic wardens to temporarily suspend parking tickets until the current review is complete and we are all comfortable with the process and an appropriate updated comms plan can be circulated to our customers and members of the public.

I'd be more than happy to come and discuss this further with you Richard, if you think that would be helpful.

Many thanks

Robin

Robin MacRae
Airport Director



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Liz Cheetham

From: Richard Vibert <R.Vibert2@gov.je>
Sent: 27 September 2023 14:53
To: J Camara
Subject: RE: Airport General Direction No 1 - Parking Speed and Traffic Restrictions (Draft)

John

I don't have any issues with this document from the point of view that it sets out the law and the articles within it that relate to Parking at the Airport.

However, the Airport Authorities are missing the point.

It's not the Laws that are in question it is the method by which they collect the evidence or advise the public that there are Parking restrictions that are questionable.

A Parish Hall enquiry requires the same level of evidence as at the Magistrates Court – until they can produce a confirmation that the use of an iPhone for taking photographs of alleged infractions which often include 3rd parties who are not involved in any way with the infraction meets the threshold, we cannot process any Parking Notifications. In addition, we must be assured that the storage and transmission of these photographs meets all legal requirements including GDPR.

If you look at the process for a body worn camera to be used for evidence this falls far short of that.

This document does not cover the collection of the evidence and how that should be legally obtained – there is more work to be done.

Do I need to take this up with Ian Gorst for the third time?

Kind Regards

Richard

From: J Camara
Sent: Wednesday, September 27, 2023 1:13 PM
To: Richard Vibert <R.Vibert2@gov.je>
Subject: FW: Airport General Direction No 1 - Parking Speed and Traffic Restrictions (Draft)

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

From: Maria Le Tiec <
Sent: Wednesday, September 27, 2023 12:57 PM
To: J Camara <
Subject: Airport General Direction No 1 - Parking Speed and Traffic Restrictions (Draft)

Hi Joao,

We want to get the attached document to our layers for final sign off, can you please take one last look at it and come back to me with any comments/amends you may have before we send it on to our layers.

Are you happy we have covered everything we need to cover, to assist you with the infraction process.

Are you able to respond to me by close of business tomorrow Thursday 28th Sept.

Many thanks

Maria Le Tiec

Head of Security

Ports of Jersey

St Peter / Jersey / JE1 1BY



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St Peter

From: Maria Le Tiec
Sent: 11 January 2024 23:10
To: St Peter; J Camara
Subject: FW: Illegally parked Renault
Attachments: 1000007263.jpg; 1000007262.jpg; 1000007261.jpg

Follow Up Flag: Follow up
Flag Status: Flagged

Good evening,

Please see email below from one of our traffic wardens, this is why I am trying to arrange a meeting so we can finalise the signage and provide the traffic wardens with some training so persistent offenders like this gentleman can be issued with an infraction.

Many thanks
Maria Le Tiec

Good afternoon Maria ,
Please find attached 3 photos of a Renault Clio , the driver of this vehicle was moved by myself from the drop only zone immediately before the bus stop outside arrivals today .
I walked away after he left there (I sent him to 30 mins free parking) , I was then pulled up by a taxi driver complaining about a car parked on the road outside arrivals (1st two pics) , it was the same car I'd moved on , he argued with me and I again sent him to long stay carpark , he drove away , 5 minutes later he again returned and parked on the road next to the carpark entrance (pic #3) , again arguing with me , I again told him where and how to park but he again argued he had no way of paying , I again explained that parking was free in the long stay carpark for the 1st 30 minutes , he again drove off , he returned and finally did his passenger collection from the arrivals bus stop and left the airport , I wasn't able to speak to him at this time .
I asked the girls on the info desk how to proceed with booking offenders and was given your email address .
I hope this is the correct procedure and that my email is not rambling 😊 !!!
Should you require any more info I'm working tomorrow morning 0600-1400.
Yours sincerely ,
(Elite Security)

Sent from [Outlook for Android](#)

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Joanna Houghton

From: St Peter .
Sent: 23 January 2024 16:14
To: Joanna Houghton
Subject: FW: On site meeting re traffic management and signage

From: Maria Le Tiec <
Sent: Thursday, January 11, 2024 3:12 PM
To: St Peter <parishhall@stpeter.je>
Cc: J Camara
Subject: On site meeting re traffic management and signage

Good afternoon as discussed on the phone; I have been working with Joao Camara on the traffic management process at Jersey Airport.

We have updated our Aviation general direction and published it on our website, we have introduced new signage and now I need to finalise the infractions process.

Therefore, I would like to arrange a site visit with Joao Camara and the Constable of St Peter and anyone else you think needs to be in attendance, to review our traffic management signage to make sure it is fit for purpose and discuss some potential training on the issuing of parking infractions.

I would also like to discuss the possibility of some training on how to write a witness statement to support each infraction as per the discussion with Joao.

Could we please look to arrange a 30-minute site visit sometime next week, when its mutually convenient to meet up.

I am free as follows:

Friday 12th January – between 15:00-18:00

Monday 15th January – between 09:00-11:00 and 16:00-18:00

Wednesday 17th January – between 09:00-10:00 and 13:00-14:00 or between 17:00-18:00

Friday 19th January – between 15:00-18:00

Please let me know if any of the above dates and times work for you?

Look forward to hearing from you.

Many thanks

Maria Le Tiec
Head of Security
Ports of Jersey
St Peter / Jersey / JE1 1BY

Joanna Houghton

From: St Peter
Sent: 29 January 2024 09:12
To: Joanna Houghton
Subject: FW: Airport traffic Management
Attachments: 20231215 Airport road safety awareness.pdf

From: Maria Le Tiec
Sent: Friday, January 26, 2024 11:29 PM
To: St Peter <parishhall@stpeter.je>; J Camara
Cc: Graham Hill
Subject: Airport traffic Management

Good evening,

Thank you all for your time today, it was a very productive meeting.

As promised, please find below the actions I noted from our walkabout.

@Joao Camara if you could provide me with some dates when you can pop up and provide some training to the traffic wardens that would be great, I can then start booking them in.

Attached is a copy of the comms we are planning on sending out to the public sometime next week once we have everyone's approval, could you please provide me with your feedback by end of business on Tuesday 30th January, as we would like to go out to media on Wednesday/Thursday next week.

Traffic Management Action list

Traffic Management Action list

Action	Assigned to	Notes
Training for the traffic wardens on process for issuing infractions	Joao Camara	Joao to confirm dates to Maria
Training on how to complete a statement proforma to support the infraction and photo evidence	Joao Camara	Joao to include this process in his training
Procedure to be written on process for sending photos and infraction to POSP	Maria Le Tiec	Evidence to be sent to parish secretary email
Comms to be sent to Richard and Joao for approval	Maria Le Tiec	
Chase engineering on floor markings, some of the floor markings are very faded and need refreshing	Maria Le Tiec	Bus Stop, Taxi Rank and outside Departures

Friday, 15 December 2023

Road safety highlighted at the Airport

Ports of Jersey is highlighting the road-safety measures in place at the airport to protect passengers while they are moving around the site. New signage has been erected to raise awareness of the regulations, which are intended to ensure the safety of everyone who uses the airport, especially pedestrians and cyclists.

In August 2023 the speed limit around the airport site was reduced from 20mph to 15mph. New Belisha beacon lights are being fitted to ensure motorists have clear visibility of the pedestrian crossings.

The area in front of Departures is only to be used when dropping off passengers, no waiting in this area is permitted and vehicles must not be left unattended.

Picking up or dropping off at the airport bus stop is not permitted and anyone doing so is liable to a fine of £100. It is illegal to wait in a bus stop throughout the island.

Libertybus Director, Kevin Hart, is concerned that motorists using the Airport bus stop as a drop-off or pick-up point are not only breaking the law, but also compromising the safety of bus passengers. He said: "We very often see cars picking up and dropping off on the bus stop at the Airport. This leaves our buses blocking the road and our customers having to walk into the road to board the bus.

"We encourage people to take the bus to and from the Airport and the safety of our customers is of the utmost importance to us, so we are firmly behind Ports of Jersey in reinforcing this safety message."

The airport's Head of Security, Maria Le Tiec, said: "We want to ensure the safety of all our passengers, so we have introduced new signage to highlight the existing road safety measures and ensure people can make their way safely from the car parks, bicycle parks and bus stops to the terminals.

"We hope this new signage will make people aware of the regulations, so that everyone can enjoy a safe and pleasant journey through the airport. These measures are in place to ensure our road network is secure for all."

Free parking

Anyone waiting for arriving passengers can use the Long Stay car park, which is free for the first 30 minutes and 90p per hour after that. The Arrivals car park costs £1 per half hour, please note the 30 minutes free does not apply in the arrivals car park.

The area outside Departures is only for dropping passengers off, not for parking or picking passengers up.

There are designated parking spaces for disabled badge holders in both car parks and passengers with reduced mobility are welcome to book special assistance.

You can pay using a card or phone when exiting both car parks, so there is no need to use payment machines.

There is also a bicycle rack in the Car Rental parking area.

Ends

For media enquiries please email pressoffice@ports.ie call Cathy Keir on 446020 or Linzi Duckworth on 07797 762883.

Liz Cheetham

From: J Camara
Sent: 07 February 2024 11:44
To: Liz Cheetham
Subject: FW: Parking/traffic issues update
Attachments: no-parking-A3-white.pdf; Airport General Direction No 1 - Parking Speed and Traffic Restrictions - Final.pdf

From: Maria Le Tiec
Sent: Thursday, December 14, 2023 11:20 AM
To: J Camara
Subject: Parking/traffic issues update

Hi Joao,

I hope all is well with you?

Just to update you, we now have a signed and revised Airport Direction (Copy attached for your info), we are hoping to publish it tomorrow on our website.

Attached is also a copy of the signage that we are looking to put up in the next 2 days.

My next steps would be to arrange for you to pop over once all the signage is in place, to confirm you are happy with what we have put in place, is this possible?

Secondly as previously discussed, I would like to get you or one of your colleagues to pop over and provide the Traffic Wardens with some basic training on issuing infractions, again is this something we could book in for next week ahead of the Festive holidays?

Look forward to hearing from you

Kind regards

Maria Le Tiec
Head of Security
Ports of Jersey
St Peter / Jersey / JE1 1BY





Liz Cheetham

From: J Camara
Sent: 07 February 2024 11:44
To: Liz Cheetham
Subject: FW: Jersey Airport - No Parking signs
Attachments: IMG_20231215_115056819.jpg; IMG_20231215_115139503.jpg; IMG_20231215_120306943.jpg; IMG_20231215_115347994.jpg; IMG_20231215_114940869.jpg

From: Maria Le Tiec <
Sent: Friday, December 15, 2023 5:04 PM
To: J Camara
Subject: Jersey Airport - No Parking signs

Good afternoon, Joao,

I hope all is well with you?

Please find enclosed some photos of the signage that has been put up today, the QR code directs passengers to the revised 'Airport General Direction' for the terms and conditions.

We will be putting out some public comms next week and will then look to start introducing Parking Infractions once the process is finalised and the public have had time to take heed of the signage.

Many thanks

Maria Le Tiec
Head of Security
Ports of Jersey
St Peter / Jersey / JE1 1BY



**Airport General
Direction No: 1
Parking, Speed and
Traffic Restrictions**



1. Purpose

- 1.1. The purpose of this Direction is to set out the Parking, Speed and Traffic Restrictions at Jersey Airport

2. Scope

- 2.1. The following parking, speed and traffic restrictions apply within the aerodrome areas administered by Ports of Jersey Limited.

3. Responsibilities

- 3.1. The oversight and enforcement of this Direction will be carried out by Ports of Jersey employees and third parties authorised by the Airport Director.

4. General Direction

- 4.1. This General Direction is issued in accordance with the Powers of Airport Director as set out in the Aerodromes (Jersey) Regulations 1965.

5. Parking

- 5.1. This direction sets out the General Provisions relating to Airport Parking Infractions in the table below.

Road Traffic (St. Peter) (Jersey) Order 1992 - Article 7: Restriction on parking (3)

- 5.2. General Provisions are set out in the following table:

General Provisions	Infraction Description – The following are prohibited	Time of Restriction
GP - 1	Waiting in a prohibited area	Anytime
GP - 2	Leaving a vehicle unattended in a restricted zone	Anytime
GP - 3	Causing an obstruction within an aerodrome parking area	Anytime
GP - 4	Waiting on a road within 10 yards of the junction of another road	Anytime
GP - 5	Waiting on a stand set aside for public service vehicles (taxis, booked cabs, bus, coaches)	Anytime
GP - 6	Waiting on a "No Waiting" area, preventing access to premises	Anytime
GP - 7	Waiting on a "No Parking" area, preventing access to premises	Anytime
GP - 8	Unauthorised use of an unloading bay	Anytime

**Airport General
Direction No: 1
Parking, Speed and
Traffic Restrictions**



GP - 9	Waiting on a "Disabled Drivers" parking area	Anytime
GP - 10	Parked in a permit holders' area without a permit displayed	Anytime
GP - 11	Parked in a commercial vehicle parking area	Anytime
GP - 12	Parked in a restricted area reserved for courtesy minibuses and Airport Authority vehicles	Anytime
GP - 13	Obstructing an Emergency Access Exit	Anytime
GP - 14	Other (i.e., stopping/waiting on hatched yellow lines, pavements)	Anytime

Please refer to Annex A - for a copy of a Jersey Airport parking infraction.

Area	Definition
Prohibited areas	Access road to the Air Traffic Tower Access road to the Fire Station Bull ring area outside arrivals terminal building. Within 2 meters of the airport perimeter fence
Restricted Zones	Drop off zone outside departures terminal building. Car hire designated parking area.

- 5.3. Detailed parking restrictions relating to specific Aerodrome areas can be found at Annex B.
- 5.4. If any person contravenes any direction issued by the airport authority under the Aerodromes (Jersey) Regulations 1965, they shall be liable to a fine of level 2 on the standard scale (as defined in the Criminal Justice (Standard Scale of Fines) (Jersey) Law 1993.
- 6. Speed Limits**
- 6.1. Speed limits within the Aerodrome are as below:
6.1.1. 15 miles per hour on all roads within the aerodrome area; and
6.1.2. 5 miles per hour within all aerodrome car parks.
- 7. Window Displayed Insurance Discs**
- 7.1. This direction sets out ability for Ports of Jersey employees and third parties authorised by the Airport Director to check vehicles parked within the aerodrome areas to ensure they have a valid insurance disc displayed as required by the Motor Traffic (Third Party Insurance) (Jersey) Law 1948.

Airport General
Direction No: 1
Parking, Speed and
Traffic Restrictions



8. One-Way Traffic

- 8.1. All traffic accessing the Airport from the roundabout giving access to the Airport Road from L'Avenue de la Reine Elizabeth II and L'Avenue de la Commune is restricted to a one-way system as indicated.

9. Ownership and Approval

- 9.1. The Airport Director is the owner of this document and is responsible for ensuring it is reviewed and approved on or before the date set out in item in 10.2 below.
- 9.2. A current version of this document is available to the general public, via the PoJL website and is published through POJL's Document Management System.
- 9.3. This direction has been approved by the Airport Director on the 27 October 2023 and is issued on a version-controlled basis under their signature.

Name: Robin MacRae

Signature:

Date: 30 October 2023

10. Document Control

10.1. Version history

Issue	Description of Change	Approval	Date of Issue
2	Revision of document format and complete review of content including reduction of speed limit from 20mph to 15mph (matching Jersey Harbours)		
	7.1 Addition of authority to check vehicles for valid insurance disc		

10.2. Review date

- 10.2.1. Date last reviewed: Managed by DMS
- 10.2.2. Next review date: Managed by DMS

11. Definitions and Terms

- 11.1. PoJL – Ports of Jersey Limited


12. Related Regulation and Law

- 12.1. Aerodrome (Administration) (Jersey) Law 1952
- 12.2. Aerodrome (Jersey) Regulations 1965, Part 2, Regulation 3 (1)
- 12.3. Aerodrome (Jersey) Regulations 1965, Part 3, Regulation 5
- 12.4. Aerodrome (Jersey) Regulations 1965, Part 5, Regulation 10
- 12.5. Motor Traffic (Cabs – General) (Jersey) Order 2021 (jerseylaw.ie)
- 12.6. Motor Traffic (Third Party Insurance) (Jersey) Law 1948

ANNEX A

Jersey Airport parking infraction

Parish of St. Peter
 Parish Hall, Rue des Fosses
 St. Peter
 JERSEY JE3 7AH
 Tel: 01534 481236
 Email: parishhall@stpeter.je



A 4154

AIRPORT PARKING INFRACTION
Notice of Referral to the Parish of St. Peter

Issued by an Airport Traffic Warden/Official/member of the Honorary Police who had reason to believe that the following offence had occurred in breach of the

Aerodromes (Jersey) Regulations 1965 (as detailed on the reverse of this infraction)

Motor Traffic (Third Party Insurance) (Jersey) Law 1946 (as detailed on the reverse of this infraction)

Evidence of the above alleged offence has been recorded and will be submitted to the Centenier for review.

Date of alleged contravention		Time	
Vehicle Make & Model		Reg. No.	
Location			

If you wish to admit to the alleged offence, you may opt to make a voluntary payment of \$ _____ within 7 days (you are under no legal obligation to make this payment). Such payment will be taken into account by the Centenier and will usually result in no further action being taken. However, the Centenier retains his discretion to take further action where it is considered to be in the Public's interest.

If no payment is received 7 days after this notice has been issued, the evidence supporting the alleged offence will be reviewed by the Centenier to determine whether or not further action should be taken. Depending on the circumstances of the case the Centenier may require you to attend a Parish Hall Enquiry and/or appear in Court. In such an event you may be required to pay a fine and/or costs.

Signature of Officer: _____

Date: _____ Officer No. _____

Please note this is not a Parking Ticket

Aerodromes (Jersey) Regulations 1965

- (1) Waiting in a prohibited area
- (2) Leaving a vehicle unattended in a restricted zone
- (3) Causing an obstruction within an Aerodrome parking area
- (4) Waiting on a road within 10 yards of the junction of another road
- (5) Waiting on a stand set aside for public service vehicles (taxis, booked cabs, bus, coaches)
- (6) Waiting on a "No Waiting" area, preventing access to premises
- (7) Waiting on a "No Parking" area, preventing access to premises
- (8) Unauthorised use of an unloading bay
- (9) Waiting on a "Disabled Drivers" parking area
- (10) Parked in a permit holders area without a permit displayed
- (11) Parked in a commercial vehicle parking area
- (12) Parked in a restricted area reserved for courtesy minibuses and Airport Authority vehicles
- (13) Obstructing an Emergency Access Exit
- (14) Other

Motor Traffic (Third Party Insurance) (Jersey) Law 1946
 The above Law requires any vehicle that is being used, and that includes being parked on a road or in a public place, display a valid insurance disc.

- (15) Failure to display a valid Windscreen Insurance Disc (You must attend at the Police Office, St Peter's Parish Hall on a Wednesday or Friday evening within 7 days. Please contact the Parish Hall in advance by phone or email to make an appointment).

Change of Ownership
 You are obliged to notify the DVS of any change of address or ownership within 7 days. Failure to do so can result in prosecution.

IMPORTANT - PLEASE NOTE

Payment may be made by cheque (payable to the PARISH OF ST PETER) and sent to the Parish Hall, or by cash (in person) at the Parish Hall, or by card during office hours, Monday to Friday 9.00am to 4.00pm. Such payment does not fetter the Centenier's decision but prompt payment will in most cases result in no further action being taken.

If you do not admit to the alleged offence you are invited to attend a Parish Hall Enquiry within 7 days to discuss the matter with the Centenier to be held at the Police Office, St Peter's Parish Hall on a Wednesday or Friday evening. Please contact the Parish Hall in advance by phone or email to make an appointment.

Please bring your driving licence, insurance certificate and vehicle registration document.

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ANNEX B

Parking Restrictions in Specific Aerodrome Areas

Area	Location	Restriction	Time of Restriction
1a) Overflow Car Park	Located on the left-hand side of the airport as you enter from the round about	Public parking area for passengers and visitors to the airport. Staff Parking No Motorcycles	Anytime
1b) Motorcycle Parking	Located on the approach road to the Car Rental Car Park	Motorcycles Parking only	Anytime
2c) Car Rental Parking	Take the first left on the airport road and then turn right	Car Rental drop-off and pick up car park only. Exclusive to authorised hire car vehicles	Anytime
4a) Departure Drop off Zone	Drop-off zone located between outside of the Departure Hall Building	Public drop-off zone, vehicles must not remain in location once passengers have been unloaded. Vehicles are not to be left un-attended.	Anytime
4b) Departure Bus Stop	Located after the drop off zone	No public parking/ waiting Authorized Buses only	Anytime
4c) Taxi Queuing Lane/ Taxi Rank	Starting after the departure bus stop and leading to the arrivals building	No Public access or parking	Anytime
4d) Bull ring	Central island located opposite the main car park and taxi rank	Taxi overflow parking Authorized vehicles only No public access	Anytime
5a) Short Stay Car Park	Adjacent to the Arrivals Hall	Public Parking Area Coach and Minibus only spaces around the left-hand perimeter of the car park Disabled parking only spaces – disabled badge to be displayed at all times.	Anytime

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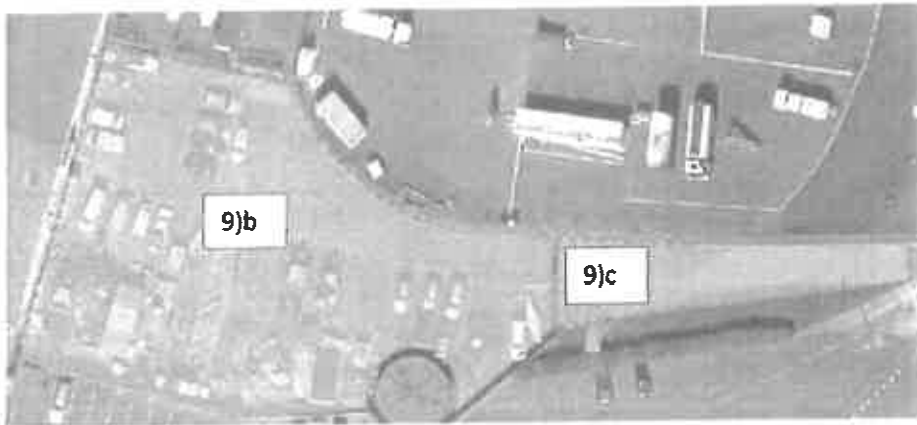
6a) Arrivals Bus Stop	Outside Arrivals Hall between entrance and exit to Short Stay carpark	No public parking/ waiting Authorized Buses only	Anytime
7a) Main Public Car Park	Opposite Departures Hall, central area between main airport buildings	Public parking area for passengers and visitors to the airport. Disabled parking only spaces – disabled badge to be displayed at all times. No motorcycles	Anytime
9b) (Ref: Map 1) Approach Road to Hangar 4	From junction with Airport approach road to main outer security Gate	No Parking No public access	Anytime
9c) (Ref: Map 1) Hangar 4 Compound	The area inside the main outer security gate	Permit & Authorised Parking only No public access	Anytime
10a) (Ref: Map 4) La Grande Vingtaine (Le Guet) Car Park	Car park north side of the Airport off La Rue De La Grande Vingtaine	Public Parking - 12 Hours in any 24	Anytime
11a) Old Cargo Centre	Eastern side of Airport off L'Avenue de La Reine Elizabeth	Vailed Permit parking Public parking via Pay By Phone Authorised vehicles only	Anytime
11b) Heron House	Southeast of Airport off L'Avenue de La Reine Elizabeth	Aviation Beauport authorised parking only	Anytime
11c) Heron House / Hangars	Southeast of Airport off L'Avenue de La Reine Elizabeth	Aviation Beauport authorised parking only	Anytime
12a) Cargo Centre Car Park	North of access road to Cargo Centre and Fuel Farm	Cargo Centre staff and Visitors. 12 Hours in any 24	Anytime
12b) (Ref: Map 2) Social Club Car Park	North and west of the Old Airport Social Club building	Numbered Bays 1 to 45 & A to T: 07:00 – 19:00 Permit Holders only All other times parking limited to 12 hours in any 24. All other non-numbered parking areas parking limited to 12 hours in any 24.	Anytime Anytime
12c) (Ref: Map 2) Fuel Farm Car Park	West of the Fuel Farm.	All Numbered Bays – authorised fuel farm operators & visitors during working hours:	Anytime

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		12 hours in any 24	
13) (Ref: Map 3) La Chasse Communications Facility	In its entirety	Authorised vehicles and PoJ La Chasse permit holders only	Anytime

Map 1



Map 2



Map 3



Map 4

