



30 May 2024

## Request

I am making a FOI request for copies of all Grouville Parish Roads Committee meeting minutes since 12th January 2024.

## Response

The minutes are set out below.

**FOI exemptions applied:** personal information redacted, records/information supplied in confidence redacted, records and communications which relate to advice are redacted or omitted, formulation and development of policies are redacted, employment matters are redacted.

### **Article 25(2) - Personal information**

Information is absolutely exempt information if – (a) it constitutes personal data of which the applicant is not the data subject as defined in the Data Protection (Jersey) Law 2018; and (b) its supply to a member of the public would contravene any of the data protection principles, as defined in that Law.

### **Article 39 – Employment**

Information is qualified exempt information if its disclosure would, or would be likely to, prejudice pay or conditions negotiations that are being held between a public authority and – (a) an employee or prospective employee of the authority; or (b) representatives of the employees of the authority.





PARISH OF GROUVILLE



<b>Minutes</b>	
<b><u>Minutes of the Roads Committee Meeting</u></b> <b><u>Held in Grouville Parish Hall on</u></b> <b><u>Thursday, 15 February 2024 at 10:00</u></b>	
<b>PRESENT</b>	Mark Labey – Connétable (ML) Eric Gavey (EG) Stanley Payn (SP) David Cummins (DBC)  Daryn Cleworth – Parish Secretary (DC) Patricia da Silva – Assistant Parish Secretary and Minutes (PDS)
<b>1. Apologies</b>	Rev Helen Gunton (HG)
<b>2. Approval of Minutes</b>	The minutes of the meeting held on 11 January 2024 were proposed by DBC and seconded by SP and duly adopted.
<b>3. Matters Arising</b>	
<b>3.1. La Grande Route des Sablons</b>	In relation to ML approving parking for contractors at La Rocque during the resurfacing of La Grande Route des Sablons in the summer, DBC advised against as complaints may be received for blocking beach access and suggested contacting Master Farms for alternative parking arrangements. The committee agreed.  <b>ACTION POINT: ML to contact [redacted] from WSP.</b>
<b>3.2. [redacted]</b>	ML advised that [redacted] will provide information regarding Old Road once he has looked at Trusts.  DBC referred to a development by La Rocque, which is in front of a pavement and suggested that [redacted] is approached regarding the measurement of the pavement, as it must be reinstated as Infrastructure and Environment will have it measured once the development is finished.  <b>ACTION POINT: ML to contact [redacted] regarding the above.</b>
<b>3.3. Infrastructure and Environment</b>	EG commented that the new Minister of Infrastructure and Environment should be invited to a Roads Committee (RC) meeting. This follows prior dialogue with the Minister on the junction at Fauvic Crossroads, which was the site of a double fatal RTA in 2023.  <b>ACTION POINT: ML to arrange a meeting with the new Minister of Infrastructure.</b>
<b>3.4. Manual Workers</b>	[redacted]
<b>4. Planning Applications</b>	ML advised that his name has been put forward to join the Planning Committee and if his application is approved, ML will be unable to participate in discussions regarding planning applications with the RC.

	<p>The following applications were presented to the committee;</p> <p><b>RP/2023/1458</b>  <b>P/2023/1454</b>  <b>P/2023/1449</b>  <b>A/2023/1424</b>  <b>P/2023/1413</b>  <b>P/2023/1411</b>  <b>P/2023/1409</b>  <b>P/2023/1368</b></p> <p>DBC left the meeting during discussion of planning application RP/2023/1458. The Committee discussed the application and had no objections.</p> <p>The RC reported the following concerns:</p> <ul style="list-style-type: none"> <li>- How parking is affected in planning application P/2023/1413</li> <li>- The location and height of the installed fence for planning application P/2023/1368</li> </ul> <p>No further concerns were reported.</p> <p><b>ACTION POINT: PDS to request further information regarding applications 1413 and 1368.</b></p>
<b>5. Journal Entries</b>	<p>DC highlighted that the around £10k of the sum of £10,472.25 under 'road repairs' was a payment to DB Cummins Ltd for repairs at La Cache des Pres.</p> <p>ML advised that dog licence income will be removed from the roads budget into the general account.</p> <p>No concerns were reported on the journal entry.</p>
<b>6. Branchage</b>	<p>The following Branchage dates were agreed by the RC:</p> <ul style="list-style-type: none"> <li>- 1<sup>st</sup> Branchage 05 July 2024</li> <li>- 2<sup>nd</sup> Branchage 13 September 2024</li> </ul> <p>EG suggested notifying parishioners of the agreed dates in the Grouville Gazette.</p> <p>The meeting discussed venues for the Branchage meal and the RC agreed to book The Pembroke for 13 September 2024.</p> <p>DBC suggested that Holme Grown be invited to submit a price for the July Branchage. The Committee agreed.</p> <p><b>ACTION POINT: DC to book The Pembroke.</b></p>
<b>7. Les Fonds de Longueville</b>	<p>ML provided an update regarding the road closure at Les Fonds de Longueville and advised that further work is being undertaken to make the area safe. After further discussion, the RC agreed to keep Les Fonds de Longueville closed and to thank the [redacted] for providing updates to the Parish.</p> <p><b>ACTION POINT: PDS to thank [redacted].</b></p>

<b>8. AOB.</b>	
<b>8.1. Dog Licences</b>	ML asked for a proposition to remove dog licences from the roads budget to the general budget. DC advised that dog licences must be removed from the roads budget by law, which should have been done in 2016. ML understood.
<b>8.2. Trees</b>	<p>DBC advised that the road works at La Cache des Pres can't be finished until the tree roots have been taken back.</p> <p><b>ACTION POINT: ML to contact the National Trust about the tree roots.</b></p> <p>DBC mentioned that the tree at La Rue du Moulin is still blocking the road.</p> <p><b>ACTION POINT: ML to contact Jersey Royal regarding the blocked road.</b></p> <p>DBC commented on the tree root that damaged La Ruelle Mauthrin which was recently resurfaced and after further discussion, DBC advised he will obtain a quote, from the contractors who originally resurfaced the road, to resurface the road again before ML contacts the owner of the tree.</p> <p><b>ACTION POINT: DBC to provide a quote to resurface La Ruelle Mauthrin.</b></p>
<b>8.3. Signage</b>	<p>EG advised that new signs are required on both ends of Le Boulivot de Haut.</p> <p><b>ACTION POINT: EG to provide photographs of the signs to DC</b></p> <p><b>ACTION POINT: DC to order new signs.</b></p> <p>ML mentioned that Beach Road requires a road name sign. DBC reminded that the Parish has up to five road name signs to make due to the size of the sheet that is used to make the signs. After further discussion, the RC agreed to wait until the Road Inspectors have submitted their annual reports. PDS confirmed that the Roads Inspectors have been given a deadline of Friday, 29 March 2024 to submit their reports.</p>
<b>8.4. Journal Entries</b>	<p>SP requested that the RC receive a report which shows a breakdown of what has been spent on major road projects.</p> <p><b>ACTION POINT: DC/PDS to provide breakdown of road project costs.</b></p>
<b>8.5. Le Catillon</b>	EG requested an update on the resurfacing of Le Catillon. ML confirmed the project will take place in June 2024.
<b>8.6. Solar Panels – La Rue du Moulin a Vent</b>	SP provided an update of the meeting held regarding the solar panel project at La Rue du Moulin a Vent. SP commented that he does not think the project will be able to commence in June 2024.
<b>9. Next Meeting</b>	Thursday, 07 March 2024 at 14:00.
<b>10.Meeting Closed</b>	The Connétable closed the meeting at 11:39.



PARISH OF GROUVILLE



<b>Minutes</b>	
<p><b><u>Minutes of the Roads Committee Meeting</u></b>  <b><u>Held in Grouville Parish Hall on</u></b>  <b><u>Thursday, 06 March 2024 at 10:00</u></b></p>	
<b>PRESENT</b>	<p>Mark Labey – Connétable (ML)  Eric Gavey (EG)  Stanley Payn (SP)  David Cummins (DBC)  Rev Helen Gunton (HG)</p> <p>Patricia da Silva – Assistant Parish Secretary and Minutes (PDS)</p> <p>In Attendance:</p> <p>Andy Jehan – Minister for Infrastructure (Part 1 only)  Mark Richardson – Assistant for Minister for Infrastructure (Part 1 only)</p>
<b>Part 1 – Fauvic Crossroads</b>	
<p>ML thanked Andy Jehan and Mark Richardson for taking the time to meet with the Roads Committee (RC) at Fauvic Crossroads following the fatal road traffic accident in 2023.</p> <p>DBC stressed that safety measures must be put in place to avoid any further accidents and commented that reducing the speed limit would not resolve matters.</p> <p>EG presented photographs of painted rumble strips located on La Grande Route de Mont a L'abbe in the Parish of St. Helier, which help to reduce speeding in the area. DBC agreed with the idea.</p> <p>Andy Jehan advised that suggestions have been made to make La Route des Cotils one way. DBC warned that doing so would encourage speeding and advised against a one-way system. The RC agreed. Andy Jehan then mentioned that the middle white lines on the road will be removed as this would encourage drivers to be more careful on the road.</p> <p>After further discussion, the RC agreed to proceed with painted rumble strips on every access road at Fauvic Crossroads.</p>	
<b>Part 2 – Roads Committee Only</b>	
<b>1. Apologies</b>	Daryn Cleworth – Parish Secretary (DC)
<b>2. Approval of Minutes</b>	<p>The minutes of the meeting held on 12 February 2024 were proposed by SP and seconded by DBC and duly adopted.</p> <p>The minutes of the meeting held on 15 February 2024 were proposed by EG and seconded by SP and duly adopted.</p>
<b>3. Matters Arising</b>	
<b>3.2. Trees</b>	<p>ML confirmed the following:</p> <ul style="list-style-type: none"> <li>- The National Trust have arranged a contractor to sort out the tree roots on La Cache des Pres.</li> </ul>



	<ul style="list-style-type: none"> <li>- The tree at La Rue du Moulin which is blocking the road will hopefully be removed soon.</li> <li>- Master Farms have sorted their tree at La Cache des Pres.</li> </ul>
<b>3.3. La Grande Route des Sablons</b>	<p>DBC advised that contractors may be able to park in the field next to Seymour Pub during the resurfacing of La Grande Route des Sablons.</p> <p>ML mentioned that [redacted] from WSP has been advised to contact Master Farms for parking arrangements.</p>
<b>4. Planning Applications</b>	<p>The following applications were presented to the committee;</p> <p><b>P/2024/0112</b>  <b>S/2024/0096</b>  <b>P/2024/0052</b></p> <p>The RC reported the following concerns:</p> <ul style="list-style-type: none"> <li>- Possibility of vehicles parking on the main Parish road in planning application P/2024/0112</li> <li>- How parking is affected for planning application P/2024/0052</li> </ul> <p>No further concerns were reported.</p> <p><b>ACTION POINT: ML to draft comments for planning application P/2024/0112.</b></p> <p><b>ACTION POINT: PDS to request further information regarding application P/2024/0052.</b></p>
<b>5. Journal Entries</b>	<p>SP queried who has been assisting the Parish with the removal of trees during the recent storms. ML advised that it is one of the Parish's Connetable's Officers. DBC recommended that the Parish files a copy of their insurance to remove trees. The RC agreed.</p> <p><b>ACTION POINT: ML to obtain copy of the above insurance.</b></p> <p>DBC suggested that a separate item is included in the roads budget for all storm clearance expenses. The RC agreed.</p> <p><b>ACTION POINT: PDS to query DBC's suggestion with DC.</b></p> <p>No concerns were reported on the journal entry.</p> <p>DBC requested an update on Parish Rates. ML confirmed that there are a few outstanding payments.</p>
<b>6. La Rue de la Sente Maillard</b>	<p>The RC discussed a complaint from a parishioner regarding a yellow line that was not reinstated following roadworks that were undertaken at the end of La Rue de la Sente Maillard. The parishioner also requested that the road is swept due to the current state.</p> <p>After some discussion, ML said he will visit La Rue de la Sente Maillard this afternoon. ML acknowledged that the road requires sweeping, however the RC agreed that there is far too much water on the road at the moment.</p> <p><b>ACTION POINT: ML to visit La Rue de la Sente Maillard.</b></p>

<b>7. AOB.</b>	
<b>7.2. Beach Road</b>	<p>ML advised that a request has been made to place a road sign at the top of Beach Road and to put traffic calming measures in place. The RC agreed that traffic calming measures are not necessary in the area.</p> <p>DBC suggested that the RC schedule routes around the Parish twice a year, as done previously, to check if any work is required on roads, signs, etc. The RC agreed.</p>
<b>7.3. Road Name Signs</b>	<p>DBC advised that there are a few roads without road name signs and advised he had provided a list. PDS said she will print off the list to give the RC after the meeting.</p>
<b>7.4. Parking</b>	<p>ML mentioned that he has requested to the Minister for Infrastructure that an additional disabled parking space is placed outside the Parish Church, as it was previously agreed that two spaces would be made available, however only one space was created.</p>
<b>7.5. Les Fonds de Longueville</b>	<p>ML advised that Les Fonds de Longueville remains closed for now.</p>
<b>7.6. [redacted] - WSP</b>	<p>SP advised that the signs by the speed bumps on La Rue du Parc and La Rue des Fonds have not been removed.</p> <p>EG mentioned that the white line to be painted by the bus stop at Fauvic Crossroads has not been done as agreed.</p> <p><b>ACTION POINT: ML to contact [redacted] from WSP regarding the above.</b></p>
<b>7.7. Signage</b>	<p>HG referred to ML's list of requested road changes to the Minister for Infrastructure and advised that signs for the parking area at La Croix Cemetery has not been included.</p> <p>DBC asked that the list is discussed at the next RC meeting.</p>
<b>8. Next Meeting</b>	<p>Thursday, 04 April 2024 at 10:00.</p>
<b>9. Meeting Closed</b>	<p>The meeting closed at 11:41.</p>



PARISH OF GROUVILLE



<b>Minutes</b>	
<p><b><u>Minutes of the Roads Committee Meeting</u></b>  <b><u>Held in Grouville Parish Hall on</u></b>  <b><u>Thursday, 04 April 2024 at 10:00</u></b></p>	
<b>PRESENT</b>	<p>Mark Labey – Connétable (ML)            Eric Gavey (EG)            Stanley Payn (SP)            David Cummins (DBC)</p> <p>Patricia da Silva – Assistant Parish Secretary and Minutes (PDS)</p> <p><b>In Attendance:</b></p> <p>Sites Curator – Jersey Heritage</p>
<b>Part 1 – With Sites Curator, Jersey Heritage</b>	
<p>The Roads Committee (RC) received a presentation from the Sites Curator of Jersey Heritage regarding 20 small memorial stones of islanders who were imprisoned, persecuted or deported during the German Occupation. Only one of the 20 stones falls within the Parish of Grouville and the Sites Curator advised that they wish to have this placed on La Rue Maraval on 25 July 2024. The stone will lay flat along the road.</p> <p>After further discussion the RC agreed that they had no objections to the proposed project.</p> <p>ML advised he will provide the Sites Curator with contact details for Grouville School’s Headteacher in case students would like to be involved.</p> <p><b>ACTION POINT: ML to provide contact details for Grouville School’s Headteacher.</b></p>	
<b>Part 2 – Roads Committee Only</b>	
<b>1. Apologies</b>	<p>Daryn Cleworth – Parish Secretary (DC)            Rev Helen Gunton (HG)</p>
<b>2. Approval of Minutes</b>	<p>The minutes of the meeting held on 06 March 2024 were proposed by SP and seconded by DBC and duly adopted.</p>
<b>3. Matters Arising</b>	
<b>3.2. Fauvic Crossroads</b>	<p>SP requested an update on the rumble strips for Fauvic crossroads. ML said that it will be looked at by the Minister for Infrastructure.</p> <p>EG advised he is due to meet with officials at the Parish of St Helier and will enquire about costings of rumble strips.</p> <p><b>ACTION POINT: PDS to add this item to the next RC meeting.</b></p>
<b>3.3. Tree Roots</b>	<p>DBC mentioned that the tree roots on La Cache des Pres have been sorted.</p> <p>ML advised that a tree surgeon has confirmed to the owner of the fallen tree on La Ruelle Mathurin that the Parish is liable to pay for</p>



	<p>damages to the road. EG commented that a letter from the tree surgeon must be provided to the Parish. ML agreed.</p> <p>DBC said he will ask for an update with regards to the quote to retarmac the road on La Ruelle Mauthrin.</p> <p><b>ACTION POINT: DBC to request an update on the quote.</b></p>
<b>3.4. WSP</b>	<p>EG commented that the white line to be painted near the bus stop at Fauvic crossroads has not yet been done. ML explained that this has been mentioned again to WSP.</p>
<b>4. Planning Applications</b>	<p>ML advised that as a member of the Planning Committee, planning applications can still be discussed at RC meetings with ML present.</p> <p>The following applications were presented to the committee;</p> <p><b>RP/2024/0258</b>  <b>P/2024/0260</b>  <b>P/2024/0246</b>  <b>MS/2024/0244</b>  <b>P/2024/0223</b>  <b>P/2024/0173</b>  <b>P/2024/0171</b>  <b>P/2024/0157</b></p> <p>The RC reported the following concerns:</p> <ul style="list-style-type: none"> <li>- Height of the fence for planning application P/2024/0260.</li> </ul> <p>No further concerns were reported.</p> <p><b>ACTION POINT: PDS to investigate height of fence for planning application P/2024/0260.</b></p> <p><b>ACTION POINT: EG to visit the property for planning application P/2024/0260.</b></p>
<b>5. Journal Entries</b>	<p>No concerns were reported on the journal entry.</p>
<b>6. Missing Road Name Signs</b>	<p>DBC presented a list of roads that currently have no road name signs. ML advised that Beach Road should be added to the list.</p> <p><b>ACTION POINT: ML to find out the official road name for Beach Road.</b></p> <p>The RC agreed to discuss this item further at the next meeting.</p> <p><b>ACTION POINT: PDS to add this item on the agenda for the next meeting.</b></p>
<b>7. Road Change Requests</b>	<p>ML advised that a formal request of road changes has been sent to the Minister for Infrastructure.</p> <p>SP advised the following:</p> <ul style="list-style-type: none"> <li>- Parking by La Croix Cemetery was agreed to be changed to a 1hr parking zone, however, has not been included in the formal request.</li> <li>- The cyclist dismount sign has been placed on La Rue du Parcq and therefore can be removed from the list of requests.</li> </ul>

	<b>ACTION POINT: ML to amend the formal request to the Minister for Infrastructure.</b>
<b>8. Le Vier Mont</b>	<p>ML advised that he was unaware of the 3hr parking limit placed on Le Vier Mont and mentioned that requests have been made to have Resident Parking Permits.</p> <p>After further discussion, the RC agreed against Resident Parking Permits.</p> <p>DBC left the meeting at 10:59.</p> <p>PDS mentioned there been reports that Le Vier Mont requires re-tarmacking. EG said he will investigate.</p> <p><b>ACTION POINT: EG to visit Le Vier Mont.</b></p>
<b>9. AOB</b>	
<b>9.2. La Rue du Val Poucin Drainage</b>	<p>PDS presented a letter regarding drainage on [redacted]. After discussion, the RC agreed that the Parish cannot get involved in the matter.</p> <p><b>ACTION POINT: PDS to contact the sender of the letter.</b></p>
<b>9.3. Road Inspectors Reports</b>	<p>PDS advised that only two reports have been received from the Road Inspectors.</p> <p><b>ACTION POINT: ML to contact the Road Inspectors for the outstanding reports.</b></p>
<b>9.4. Email Addresses</b>	<p>EG asked that the RC are set up with Parish email addresses.</p> <p><b>ACTION POINT: PDS to contact FocusedIt.</b></p>
<b>9.5. New Road</b>	<p>EG advised that the sinkhole in New Road has been repaired however the area must be monitored. The RC agreed.</p>
<b>9.6. La Hougue</b>	<p>SP requested a copy of the survey undertaken at La Hougue.</p> <p><b>ACTION POINT: PDS to provide the RC with the drain survey taken at La Hougue.</b></p>
<b>9.7. La Rue du Moulin de Bas</b>	<p>The RC agreed to add this item on the agenda for the next RC meeting.</p>
<b>10. Next Meeting</b>	<p>Thursday, 02 May 2024 at 10:00.</p>
<b>11.Meeting Closed</b>	<p>The meeting closed at 11:17.</p>