



20 August 2024

Request

I am making a FOI request for copies of all Grouville Parish Roads Committee meeting minutes since 4th April 2024 to date please.

Response

The minutes of the following meetings are attached –

- 4 April 2024
- 2 May 2024
- 21 June 2024





PARISH OF GROUVILLE



| Minutes | |
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| <u>Minutes of the Roads Committee Meeting</u> <u>Held in Grouville Parish Hall on</u> <u>Thursday, 04 April 2024 at 10:00</u> | |
| PRESENT | Mark Labey – Connétable (ML) Eric Gavey (EG) Stanley Payn (SP) David Cummins (DBC) Patricia da Silva – Assistant Parish Secretary and Minutes (PDS) In Attendance: Sites Curator – Jersey Heritage |
| Part 1 – With Sites Curator, Jersey Heritage | |
| <p>The Roads Committee (RC) received a presentation from the Sites Curator of Jersey Heritage regarding 20 small memorial stones of islanders who were imprisoned, persecuted or deported during the German Occupation. Only one of the 20 stones falls within the Parish of Grouville and the Sites Curator advised that they wish to have this placed on La Rue Maraval on 25 July 2024. The stone will lay flat along the road.</p> <p>After further discussion the RC agreed that they had no objections to the proposed project.</p> <p>ML advised he will provide the Sites Curator with contact details for Grouville School’s Headteacher in case students would like to be involved.</p> <p>ACTION POINT: ML to provide contact details for Grouville School’s Headteacher.</p> | |
| Part 2 – Roads Committee Only | |
| 1. Apologies | Daryn Cleworth – Parish Secretary (DC) Rev Helen Gunton (HG) |
| 2. Approval of Minutes | The minutes of the meeting held on 06 March 2024 were proposed by SP and seconded by DBC and duly adopted. |
| 3. Matters Arising | |
| 3.2. Fauvic Crossroads | SP requested an update on the rumble strips for Fauvic crossroads. ML said that it will be looked at by the Minister for Infrastructure. EG advised he is due to meet with officials at the Parish of St Helier and will enquire about costings of rumble strips. ACTION POINT: PDS to add this item to the next RC meeting. |
| 3.3. Tree Roots | DBC mentioned that the tree roots on La Cache des Pres have been sorted. ML advised that a tree surgeon has confirmed to the owner of the fallen tree on La Ruelle Mathurin that the Parish is liable to pay for |

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| | <p>damages to the road. EG commented that a letter from the tree surgeon must be provided to the Parish. ML agreed.</p> <p>DBC said he will ask for an update with regards to the quote to retarmac the road on La Ruelle Mauthrin.</p> <p>ACTION POINT: DBC to request an update on the quote.</p> |
| 3.4. WSP | <p>EG commented that the white line to be painted near the bus stop at Fauvic crossroads has not yet been done. ML explained that this has been mentioned again to WSP.</p> |
| 4. Planning Applications | <p>ML advised that as a member of the Planning Committee, planning applications can still be discussed at RC meetings with ML present.</p> <p>The following applications were presented to the committee;</p> <p>RP/2024/0258 P/2024/0260 P/2024/0246 MS/2024/0244 P/2024/0223 P/2024/0173 P/2024/0171 P/2024/0157</p> <p>The RC reported the following concerns:</p> <ul style="list-style-type: none"> - Height of the fence for planning application P/2024/0260. <p>No further concerns were reported.</p> <p>ACTION POINT: PDS to investigate height of fence for planning application P/2024/0260.</p> <p>ACTION POINT: EG to visit the property for planning application P/2024/0260.</p> |
| 5. Journal Entries | <p>No concerns were reported on the journal entry.</p> |
| 6. Missing Road Name Signs | <p>DBC presented a list of roads that currently have no road name signs. ML advised that Beach Road should be added to the list.</p> <p>ACTION POINT: ML to find out the official road name for Beach Road.</p> <p>The RC agreed to discuss this item further at the next meeting.</p> <p>ACTION POINT: PDS to add this item on the agenda for the next meeting.</p> |
| 7. Road Change Requests | <p>ML advised that a formal request of road changes has been sent to the Minister for Infrastructure.</p> <p>SP advised the following:</p> <ul style="list-style-type: none"> - Parking by La Croix Cemetery was agreed to be changed to a 1hr parking zone, however, has not been included in the formal request. - The cyclist dismount sign has been placed on La Rue du Parcq and therefore can be removed from the list of requests. |

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| | ACTION POINT: ML to amend the formal request to the Minister for Infrastructure. |
| 8. Le Vier Mont | <p>ML advised that he was unaware of the 3hr parking limit placed on Le Vier Mont and mentioned that requests have been made to have Resident Parking Permits.</p> <p>After further discussion, the RC agreed against Resident Parking Permits.</p> <p>DBC left the meeting at 10:59.</p> <p>PDS mentioned there been reports that Le Vier Mont requires re-tarmacking. EG said he will investigate.</p> <p>ACTION POINT: EG to visit Le Vier Mont.</p> |
| 9. AOB | |
| 9.2. La Rue du Val Poucin Drainage | <p>PDS presented a letter regarding drainage on private properties at La Rue du Val Poucin. After discussion, the RC agreed that the Parish cannot get involved in the matter.</p> <p>ACTION POINT: PDS to contact the sender of the letter.</p> |
| 9.3. Road Inspectors Reports | <p>PDS advised that only two reports have been received from the Road Inspectors.</p> <p>ACTION POINT: ML to contact the Road Inspectors for the outstanding reports.</p> |
| 9.4. Email Addresses | <p>EG asked that the RC are set up with Parish email addresses.</p> <p>ACTION POINT: PDS to contact FocusedIt.</p> |
| 9.5. New Road | <p>EG advised that the sinkhole in New Road has been repaired however the area must be monitored. The RC agreed.</p> |
| 9.6. La Hougue | <p>SP requested a copy of the survey undertaken at La Hougue.</p> <p>ACTION POINT: PDS to provide the RC with the drain survey taken at La Hougue.</p> |
| 9.7. La Rue du Moulin de Bas | <p>The RC agreed to add this item on the agenda for the next RC meeting.</p> |
| 10. Next Meeting | Thursday, 02 May 2024 at 10:00. |
| 11.Meeting Closed | The meeting closed at 11:17. |



PARISH OF GROUVILLE



| Minutes | |
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| <u>Minutes of the Roads Committee Meeting</u> | |
| <u>Held in Grouville Parish Hall on</u> | |
| <u>Thursday, 02 May 2024 at 10:00</u> | |
| PRESENT | <p>Mark Labey – Connétable (ML) Eric Gavey (EG) Stanley Payn (SP) David Cummins (DBC)</p> <p>Patricia da Silva – Assistant Parish Secretary and Minutes (PDS)</p> |
| 1. Apologies | <p>Daryn Cleworth – Parish Secretary (DC) Rev Helen Gunton (HG)</p> |
| 2. Approval of Minutes | <p>The minutes of the meeting held on 04 April 2024 was proposed by SP and seconded by EG and duly adopted.</p> |
| 3. Matters Arising | |
| 3.2. La Route des Cotils | <p>ML advised he has requested to the Minister for Infrastructure to extend the 30mph speed limit from La Rue a Don to La Route des Cotils.</p> |
| 4. Planning Applications | <p>The following applications were presented to the committee;</p> <p>P/2024/0387 P/2024/0376 P/2024/0331 P/2024/0318 RP/2024/0311 P/2024/0281</p> <p>The RC reported the following concerns:</p> <ul style="list-style-type: none"> - Potential change in existing parking for planning application P/2024/0387. <p>No further concerns were reported.</p> <p>ACTION POINT: PDS to investigate parking concerns for planning application P/2024/0387.</p> |
| 5. Journal Entries | <p>No concerns were reported on the journal entry.</p> <p>DBC requested a copy of the list of streets cleaned by Vautier Municipal Limited.</p> <p>ACTION POINT: PDS to locate the list of streets cleaned.</p> |
| 6. Fauvic Crossroads | <p>ML advised that the Minister for Infrastructure has not approved the Parish to install rumble strips on Fauvic crossroads.</p> |

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| | <p>EG commented that the Parish should obtain quotes and provide them to the Minister for Infrastructure. The RC agreed.</p> <p>ACTION POINT: EG and DBC to obtain quotes to install rumble strips on Fauvic crossroads.</p> |
| 7. Green Lanes | <p>ML requested that it is minuted that green lanes are difficult to police. The RC agreed.</p> |
| 8. Missing Road Name Signs | <p>ML mentioned he is yet to find the formal road name of Beach Road.</p> <p>The RC agreed to arrange site visits to the areas that require road name signs before the next RC meeting.</p> <p>ACTION POINT: PDS to add this item on the agenda for the next RC meeting.</p> |
| 9. NJD Asphalt Quote | <p>DBC presented a quote from NJD Asphalt to repair La Ruelle Mauthrin following the recent storm. After further discussion, EG proposed to proceed with the quote and this was seconded by SP.</p> <p>ACTION POINT: PDS to contact NJD Asphalt.</p> |
| 10. Road Inspectors Reports | <p>The RC agreed to arrange a separate meeting to look through the reports to finalise their budget.</p> <p>ACTION POINT: RC to read the Roads Inspectors Report and provide their budget.</p> <p>DBC suggested installing a florescent post on the pinch point of La Rue des Alleurs on the left-hand side. The RC agreed.</p> <p>ACTION POINT: PDS to liaise with the Parish Foreman.</p> |
| 11. La Rue du Moulin de Bas | <p>DBC presented diagrams produced by Jack Livingston Architectural Services regarding the drainage at La Rue du Moulin de Bas. After some discussion, the RC agreed to add this item to the next agenda.</p> <p>ACTION POINT: DBC to obtain updated diagrams for La Rue du Moulin de Bas and Fauvic crossroads.</p> <p>ACTION POINT: PDS to add this item on the agenda for the next RC meeting.</p> |
| 12. Gorey Village Sink Hole | <p>EG suggested Jersey Water to investigate the cause of the sink hole in New Road. The RC agreed.</p> <p>ACTION POINT: PDS to contact Jersey Water.</p> |
| 13. La Rue a Don | <p>ML requested that it is minuted that complaints have been received regarding speeding on La Rue a Don. ML has advised that La Rue a Don is owned by the Government, however suggestions have been made to the Minister for Infrastructure to reduce the speed limit to 30mph.</p> |
| 14. AOB | |
| 14.2. Branchage | <p>EG suggested publishing information regarding the upcoming Branchage in the Parish Gazette Magazine. The RC agreed.</p> <p>ACTION POINT: PDS to liaise with DC regarding a Branchage notice for the magazine.</p> |

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| | EG requested an update regarding the venues for the Branchage meal. ML confirmed that the venue chosen for the Branchage in September was the Pembroke. ML said he will discuss the venue for the Branchage in July with SP. |
| 14.3. La Cache des Pres | DBC confirmed that the road works on La Cache des Pres should be finished by next week with the dry weather. |
| 15. Next Meeting | Thursday, 13 June 2024 at 10:00. |
| 16.Meeting Closed | The meeting closed at 11:15. |



PARISH OF GROUVILLE



| Minutes | |
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| <u>Minutes of the Roads Committee Meeting</u> <u>Held in Grouville Parish Hall on</u> <u>Friday, 21 June 2024 at 10:00</u> | |
| PRESENT | Mark Labey – Connétable (ML) Eric Gavey (EG) Stanley Payn (SP) David Cummins (DBC) Patricia da Silva – Assistant Parish Secretary and Minutes (PDS) |
| 1. Apologies | Rev Helen Gunton (HG) |
| 2. Approval of Minutes | The minutes of the meeting held on 02 May 2024 was proposed by EG and seconded by SP and duly adopted. |
| 3. Matters Arising | |
| 3.2. New Road | EG requested an update regarding the sink hole at New Road. PDS confirmed that the Parish Foreman and Roadsperson have recently repaired the sinkhole, however, if it begins to sink again, Jersey Water will be contacted to investigate the matter. |
| 3.3. Fauvic Crossroads | SP requested an update regarding Fauvic Crossroads. ML mentioned that a quote was requested for rumble strips. DBC advised that an architect will be required for the rumble strips. SP commented that the Parish must be seen to be taking action. ACTION POINT: PDS to contact an architect. |
| 3.4. La Ruelle Mathurin | DBC asked if the Parish can proceed with the work required at La Ruelle Mauthrin. ML confirmed that the road work can proceed. ACTION POINT: DBC to contact the contractor. |
| 3.5. Missing Road Name Signs | ML confirmed he has not found the formal road name for Beach Road. ACTION POINT: ML to investigate the formal road name for Beach Road. EG presented a list of missing road names and expressed that care must be taken with the spelling of the roads. The RC agreed to have the road names checked by Winston le Brun. ACTION POINT: ML to present the list to be checked by Winston le Brun. |
| 3.6. Le Vier Mont | EG requested confirmation of the width of Le Vier Mont by the rear entrance. ACTION POINT: ML to investigate the road width. |

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| | <p>EG suggested contacting the Earl of Jersey to confirm the boundary to Le Vier Mont.</p> <p>ACTION POINT: PDS to contact the Earl of Jersey.</p> |
| 3.7. Branchage | <p>SP suggested that Winston Le Brun is invited to the Branchage in July. The Roads Committee (RC) agreed.</p> <p>ACTION POINT: ML to invite Winston le Brun.</p> |
| 4. Planning Applications | <p>The following applications were presented to the committee;</p> <p>P/2024/0521 RW/2024/0509 P/2024/0463 P/2024/0422</p> <p>The RC requested further information regarding planning application P/2024/0422.</p> <p>No further concerns were reported.</p> <p>ACTION POINT: PDS to request further information for planning application P/2024/0422.</p> |
| 5. Journal Entries | No concerns were reported on the journal entry. |
| 6. Missing Road Name Signs | This was discussed in item 3.5. |
| 7. Scenic Lanes Competition 2024 | ML confirmed he has entered La Passage de l'Hôpital into the Scenic Lanes Competition for 2024. |
| 8. La Rue des Alleurs | <p>The RC agreed to replace the current road narrowing sign on La Rue des Alleurs with two road narrowing 6ft-6ft signs.</p> <p>ACTION POINT: PDS to order road narrowing 6ft-6ft signs.</p> |
| 9. Le Bourg Transformer | <p>The RC agreed to discuss this item at the next RC meeting.</p> <p>ACTION POINT: PDS to add this item on the agenda for the next RC meeting.</p> |
| 10. Branchage | <p>PDS asked what time the RC will commence their Branchage route. The RC agreed to start at 16:00.</p> <p>EG asked if the route should be sent in advance to the Chef de Police. ML replied that it would.</p> <p>ML requested an update on the minibuses. DBC confirmed that the minibuses have been arranged and can fit up to 9 people, including the driver, in each vehicle.</p> |
| 11. Parish Foreman | The RC discussed and provided their comments regarding duties and responsibilities to be included in the draft job description for Parish Foreman before the Parish advertise the role. |
| 12. AOB | |
| 12.2. La Rue du Val Poucin | EG asked for clarification regarding an email about the drainage at La Rue du Val Poucin. ML advised that the email explains the Voisinage Law. |

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| 12.3. Parish Carpark Hall | DBC mentioned that the drain cover in the Parish Hall carpark has been damaged by a contractor due to driver error. A quote should be received soon to have the drain covers repaired as soon as possible. |
| 12.4. La Rue du Moulin de Bas | <p>DBC reminded the RC of the drawings that were presented for the gullies at La Rue du Moulin de Bas. SP added that quotes to undertake the work should be received next week. DBC requested that it is minuted that SP met with the contractors on site at La Rue du Moulin de Bas.</p> <p>DBC recommended that a tender approval letter is sent from the Parish once a quote has been accepted. The RC agreed.</p> |
| 12.5. La Cache des Pres | ML requested an update on the works being undertaken at La Cache des Pres. DBC confirmed that the work should be complete next Tuesday. |
| 12.6. Budget | <p>SP presented a draft budget to meeting.</p> <p>ACTION POINT: PDS to add the RC budget to the draft accounts.</p> |
| 13. Next Meeting | <p>Roads Inspectors – Friday, 05 July 2024 at 14:00.</p> <p>RC - Friday, 05 July 2024 at 15:00.</p> |
| 14. Meeting Closed | The meeting closed at 12:30. |