



14 October 2025

## Request

I am requesting, as I believe I am entitled to do, a copy of the audio recording, made of the proceedings at the Parish Assembly held on Thursday 19th June 2025,

I would request that I be provided with this information in its original format i.e. as an audio recording and not as a written transcript.

## Response

At the start of a Parish Assembly, the meeting is informed that a recording is being made for the purpose of accurate minute taking and that it will be deleted following approval of the minutes at a subsequent meeting.

This is set out in the [policy](#) available on the Grouville Parish website which states that “Electronic recordings of proceedings at meetings are deleted once the minutes have been signed.”

The publication of these audio proceedings is, in part, considered inappropriate because some individuals who spoke at such meeting may not have done so if they had known a recording of their voice would be made available to the public and publication may not sufficiently protect persons who choose or are required to speak, against the potential for unauthorised or unlawful processing of their voices / personal data.

Intended purpose of processing	Categories of personal data we may collect	Third parties who may provide personal data to us	Lawful basis for processing	Who we may share your personal data with*	Transfers outside the EEA	Statutory or contractual requirement	Maximum period we retain your personal data
Parish Assemblies	Identity & contact details (if you address the assembly or participate in another way e.g., seconding a motion)	None	Public function. If you participate in an unofficial capacity we will ask for your consent before publishing your name or other information about you e.g., on the parish website	Minutes are a public record	None	Statutory	Signed minutes are retained in perpetuity - by the parish initially, then Jersey Archive. Electronic recordings of proceedings at meetings are deleted once the minutes have been signed. Other records: 20 years

The minutes of the Parish Assembly held on Thursday 19 June 2025 contain the record of the meeting and were approved at the Parish Assembly held on Thursday 4 September 2025.

The audio recording contains personal data which is absolutely exempt under Article 25.

## FOI exemptions applied:

### Article 25 - Personal information

- (1) Information is absolutely exempt information if it constitutes personal data of which the applicant is the data subject as defined in the Data Protection (Jersey) Law 2005.
- (2) Information is absolutely exempt information if –
  - (a) it constitutes personal data of which the applicant is not the data subject as defined in the Data Protection (Jersey) Law 2018; and
  - (b) its supply to a member of the public would contravene any of the data protection principles, as defined in that Law.