

Supervisory Committee Connétables de Jersey

Minutes of the meeting held on
Monday 17th November 2025
at the Parish Hall, St Lawrence.

Present:

Connétable de St Brélade - M. K. Jackson, Chairman
Connétable de St Laurent - Mrs D. W. Mezbourian, Vice Chairman
Connétable de la Trinité - P. B. Le Sueur
Connétable de St Pierre - R. P. Vibert
Connétable de St Martin - Mrs K. Shenton-Stone
Connétable de St Jean - A. N. Jehan
Connétable de Grouville - M. Labey
Connétable de St Ouën - R. Honeycombe
Connétable de Ste Marie - R. D. Johnson
Connétable de St Sauveur - K. C. Lewis

Apologies:

Connétable de St Hélier - A. S. Crowcroft
Connétable de St Clément - M. O'D. Troy

In attendance: Mrs S. R. de Gruchy and Mrs S. J. Parkin as Secretaries

Non-exempt (public) under Freedom of Information (Jersey) Law 2011

Minutes

1. The minutes of the meeting held on 15th September 2025, having been previously circulated, were taken as read and were confirmed.

Accounts and budget

2. The Supervisory Committee, with reference to its minute no. 2 of 15th September 2025, received the audited accounts, letter of representation and the Auditor's letter of content for the Supervisory Committee/Comité des Connétables office for the year ended 30th April 2025.

Also recorded in the minutes of the Comité des Connétables

The Supervisory Committee noted that as the grant for Centeniers' laptops from the Criminal Offences Confiscation Fund (COCF) exceeded £75,000, this had been referenced by the Minister for Treasury and Resources in the report "Organisations receiving Grants of over £75,000 in 2024" (R.152/2025) which included a note that "*The annual accounts had not been provided as of the date of this report, but will be shared with the Greffe when available*".

The Supervisory Committee requested that notes be added to refer to the additional one-off payments under sundry expenses and capital costs (minute no. 4 of 14th April 2025 refers) and noted expenditure of £156,510 (2024 - £136,545), income of £157,964 (2024 - £37,974) and a surplus of £1,454 (2024 - £1,429). The balance sheet, which included the Comité des Chefs de Police, showed net current assets of £26,153 (2024 - £23,172).

The Supervisory Committee, subject to the additional notes being added, approved the audited accounts, letter of representation and letter of content for the year ended 30th April 2025.

JOIC Public Statement – Parish of Grouville

3. The Supervisory Committee was informed that the Jersey Office of the Information Commissioner (JOIC) had issued a public statement (reference CAS-04745) to the Parish of Grouville on 14th October 2025 pursuant to the Article 14 of the Data Protection Authority (Jersey) Law 2018 (the Authority). This related to an investigation by the Authority following receipt of a complaint from a member of the public about the processing operations of the Parish and that it had incorrectly identified a member of the public owing rates to it. The Authority's findings included that Public Authorities such as the Parish should have proportionate, relevant and practical systems and procedures which could be relied upon in order to identify correct individuals; in this case, owing Parish Rates and that organisations needed to have appropriate controls and governance protocols in place in order to process personal data appropriately. The Authority had considered the range of sanctions available and decided that a public statement was appropriate.

The Committee also received correspondence from Cognos (Jersey) Limited, acting as Data Protection Officer to a number of Parishes, explaining the lawful basis for the use of personal data collected for any purpose for a parish rates purpose under Article 64 of the Data Protection (Jersey) Law 2018 or the provisions of the Rates (Jersey) Law 2005. The Committee noted the 'unpaid rates procedure' the Parish of Grouville was required to prepare as instructed by the JOIC and a recommended form to be used by Parishes when requesting information from the Government of Jersey to assist in identifying ratepayers.

Next meeting

4. The Supervisory Committee noted that the next meeting would be on 15th December 2025.

Chairman Date