22 January 2026

Request

Under the Freedom of Information (Jersey) Law, I am formally requesting information relating to the administration of driving licences within the parish system.

Specifically, I would be grateful if you could provide:

- The amount of staff time dedicated to administering driving licences within your parish (for example, hours per week or full-time equivalent).

- The total financial cost associated with this function, including staffing, premises, equipment, and any other relevant overheads.

- Any additional resources or effort required to support the administration of driving licences.

If this information is held centrally rather than at parish level, I would appreciate confirmation of where responsibility lies and whether this request can be transferred accordingly.

I am happy to receive the information electronically. If any part of this request exceeds the cost or time limits under the Freedom of Information (Jersey) Law, please advise so that I may refine the request.

Response

Request:	Response:
The amount of staff time dedicated to administering driving licences within your parish (for example, hours per week or full-time equivalent).	The information is not held. The amount of staff time dedicated specifically to processing driving licences is not recorded and therefore not held. The administration of driving licences is included within Parish staff's daily tasks and will vary depending on the number, type and quality of the applications required to be processed.
The total financial cost associated with this function, including staffing, premises, equipment, and any other relevant overheads.	The total financial cost of staff time dedicated specifically to processing driving licences is not recorded and therefore not held. Equipment required to administer driving licences include IT systems, stationery and card printers. Premises and overhead costs relate to all services delivered by the Parishes and are not specifically allocated to the processing of driving licences so this is not recorded and therefore not held. The estimated cost in 2023 for stationery, driving licence cards, IT support, equipment and administration was £17.48 per driving licence. The driving licences' fees received are applied towards the cost of maintenance of the by-roads of

	the Parish in accordance with Article 91 of the [Road Traffic (Jersey) Law 1956](#). These fees together with the printing and stationery costs are captured in the Parish Hall accounts, as available and published on the Parish Hall websites. *(see below FOI exemption Article 23 applies)*
Any additional resources or effort required to support the administration of driving licences.	The Parishes are the issuing authorities for driving licences under the Road Traffic (Jersey) Law 1956 and the Minister for Infrastructure is the licencing authority. The Parishes will therefore liaise with Driving and Vehicle Standards Jersey (DVS) and licensing authorities in other jurisdictions (e.g. in relation to exchange of driving licences).

Article 23 - Information accessible to applicant by other means

Information is absolutely exempt information if it is reasonably available to the applicant, otherwise than under this Law, whether or not free of charge. A scheduled public authority that refuses an application for information on this ground must make reasonable efforts to inform the applicant where the applicant may obtain the information.

Links to the Parish websites:
- St Clement Parish Hall website: [Parish Accounts | Parish of St Clement](#)
- St Brelade Parish Hall website: [Accounts | Parish of St Brelade](#)
- St Lawrence Parish Hall website: [Parish Accounts | Parish of St Lawrence](#)
- Grouville Parish Hall website: [Parish Accounts | Parish of Grouville](#)
- St Peter Parish Hall website: [Accounts | Parish of St Peter](#)
- St Ouen Parish Hall website: [Parish Accounts | Parish of St Ouen](#)
- St Saviour Parish Hall website: [Parish Accounts and Estimates | Parish of St Saviour](#)
- St Helier Parish Hall website: [Parish Accounts | Parish of St Helier](#)
- St Martin Parish Hall website: [Parish Accounts | Parish of St Martin](#)
- St Mary Parish Hall website: [Parish Accounts | Parish of St Mary](#)
- Trinity Parish Hall website: [Parish Accounts | Parish of Trinity](#)
- St John Parish Hall website: [Parish Accounts | Parish of St John](#)

Freedom of Information
Your right to know