



28 May 2026

Request

Could request an Fol to capture two details of the agreement between St Helier Parish and 1) Gandy's Circus, 2) Fantasia Fun Fair (or their respective company names which the agreement may be held with).

1. For how many years does the parish have an agreement in place with both of the above to allow them the use of Peoples Park? and;
2. What are the details within the agreement regarding the use of motorhomes and/or caravans and/or tents and/or equivalent trailers on Peoples Park?

Response

1. From correspondence, we can advise that People's Park has been used by Gandey's Circus since at least 1999. A funfair, whether by Fantasia or another company, was staged on People's Park in the late 1980s before moving to the Lower Park and returning to People's Park in c. 2004.
2. The Parish of St Helier Park Hire Contract 2026 (see below) sets out the terms agreed with all licensees for staging events on People's Park.





PARISH OF
ST HELIER

PARK HIRE CONTRACT 2026

.....

Town Hall, PO Box 50, York Street, St Helier, Jersey, JE4 8PA

Telephone: 01534 811823 | **Email:** posh.events@sthelier.je | **Web:** www.sthelier.je

Contents

PG 3 - Agreement

PG 4 - Terms of License

PG 5 - Health and Safety

PG 6 - Refuse and Recycling

PG 7 - Utilities and Amenities

PG 7 - Refreshments

PG 7 - Publicity & Announcements

PG 8 - Vehicles and Parking

PG 9 - Signatures

Agreement:

This agreement is made this, by and between the Parish of St. Helier, PO Box 50, York Street, St Helier, JE4 8PA (the Licensor);

AND

.....

The Licensor hereby grants to the Licensee permission to hold(the Event) as follows: -

People's Park, (dates to.....)

With the use of the event space from to to allow for install and derig on the terms and conditions set out in this contract.

1. Terms of Licence

1.1 The Licensee will have access to the Locations as detailed in the Agreement on Page 3.

1.2 An Event plan will be made available to the Licensor and will be distributed by the licensee to:

- a. States of Jersey Fire Service
- b. States of Jersey Police
- c. States of Jersey Ambulance Service
- d. States of Jersey Social Security Department
- e. States of Jersey Environmental Health
- f. Parish of St Helier Honorary Police — Event Co-ordinator

1.3 The Event plan should include the following information:

- a. the type of Event that is proposed.
- b. how it is organised.
- c. a risk assessment (the measures you will take to make sure any potential and foreseeable risks are being addressed - whether to those taking part in, or watching, the Event)
- d. how the Licensee will lessen any effects (such as noise or other nuisance) that the Event may have on other people
- f. a site map and Event layout

1.4 The Licensee will provide to the Licensor details of the names and mobile telephone numbers of its organisers for the Event, which may be given to the States and Honorary Police co-ordinators for the Event.

1.5 The Licensee will be charged a booking fee as follows:

..... days at a full day rate of £321.43 per day

Total

1.6 Overall responsible for making good any damage to the event area as a result of the Licensee's event will be with the Licensee.

1.7 The Licensor shall be granted all reasonable access at all times during the installation of the Event on Parish-administered property to ensure compliance with the conditions of this Contract.

2. Health and Safety

2.1 The Licensee will organise the event according to the legal obligations laid out in the Jersey Health and Safety at Work Law 1989 (and relevant Health and Safety Executive Guidance Notes, such as HSG 154 and HSG 195).

2.2 The Licensee hereby agrees and indemnifies the Licensor against any damage to the property of the Licensor caused by those attending the Event.

2.3 The Licensee acknowledges, in full, its responsibilities as organiser of the Event and its obligations to use its best endeavours to control those attending the Event. In particular, the Licensee will be responsible to the Licensor for all actions of its agents, servants and suppliers.

2.4 The Licensee will obtain public liability insurance cover in terms satisfactory to the Licensor for a minimum of five million pounds for the duration of the Event and for all times before and after the Event during which the Location(s) will be used by the Licensee, its servants or agents, which, without prejudice to the generality of the foregoing, will include all times during which the Licensee, its servants or agents has use of the Location for the purpose of installation, up to the departure from the Location of the Licensee, its servants or agents and/or the removal of any equipment.

2.5 The Licensee will ensure that accidents and near misses are recorded and investigated. First aid provision must be clearly identified.

2.6 A site meeting with stakeholders may be required prior to the Event to determine the feasibility of plans and the final site layout.

2.7 Electrical equipment must be checked by the licensee, their servants or agents, and be safe and fit for purpose. Slips, trips and falls must be prevented where possible.

2.8 Any such exhibits or rides must have access to an appropriate fire extinguisher — Dry Powder / Carbon Dioxide.

2.9 Any such exhibits or rides must be suitably certified; relevant documents should be made available on request.

2.10 Where noise levels are likely to be high, the Licensee must co-operate with the Duty Environmental Health Officers from the Environmental Health Department, should any corrective action be required.

3. Refuse and Recycling

3.1 The use of glass will not be permitted at the Location for reasons of public safety and cleanliness; however, drinks, etc., may be decanted from glass and served to patrons.

3.2 The Licensee will arrange for patrols during the Event to minimise waste and litter.

3.3 The Licensee will be responsible for clearing the Location after the Event of all litter and other waste. The Licensee undertakes to use its best endeavours to ensure that litter and waste are removed from the Location on the day of the Event. This area includes the park, grass, all tarmac footpaths and other areas.

3.4 Any area where food or alcohol is to be sold is to be given special attention.

3.5 It is noted by the Licensee that pressure washing may be required where oil and grease have been spilt or left.

3.6 The Licensee agrees to make appropriate arrangements for the recycling and separation of rubbish.

3.7 The Licensee will recycle where practicable.

3.8 The Licensee, its servants or agents, will ensure that no rubbish is stored in open containers whilst awaiting removal from the event space.

3.9 The Licensee will be responsible for the disposal of refuse and emptying of all bins in their care.

3.10 The Licensee will provide adequate additional receptacles for waste.

3.11 The Licensee will be responsible for ensuring the cleanliness of the surrounding areas of the event space.

4. Utilities and Amenities

4.1 Drinking water is available via a standpipe in People's Park. This must be arranged with the Licensor no less than 72 hours before the event. An account for water used will be rendered to the Licensee upon vacation of the event space.

4.2 The Licensee will provide toilet facilities as directed by the Environmental Health Department. The Licensee will ensure that the toilets provided are inspected regularly during the Event.

4.3 If site power is required, such as petrol or diesel-powered electrical generators, consideration must be given to residential properties in the area where possible.

5. Refreshments

5.1 It will be the responsibility of the Licensee to ensure adherence to the food hygiene regulations, which are administered by the Department of Health (Environmental Health Section).

5.2 The Licensee will supervise any supplier of refreshments (whether liquor or otherwise) at the Event and ensure that they abide by the terms of this present Licence. The Licensee will furnish a copy of this present Licence to each supplier and provide to the Licensor written confirmation of their acceptance.

6. Publicity and announcements

6.1 The Event may be advertised in public places with the location of People's Park, St Helier.

6.2 If the Licensee intends to offer public entertainment, it is the responsibility of the Licensee to seek clarity with the Bailiffs' office if a Public Entertainment Permit is required.

6.3 In its information to the public through announcements and publicity for the Event, the Licensee undertakes to advise the public that no glass should be brought to the Location and that refreshments are available for purchase on site.

6.4 The Licensee will further advise all attendees through publicity and on the days of the Event that the Licensee is aware of the Licensor's requirements for a safe and clean Event, and the support of attendees is necessary to ensure future Events.

6.5 The Licensee will not use the logo or intellectual property of the Licensor in any publicity without the written approval of the Licensor.

7. Vehicles and Parking

7.1 No cars or other vehicles except those actively participating in the event will be allowed onto the park at the Location.

7.2 At the discretion of the Licensor, the Licensee may be requested to provide surface protection on the park to help protect the grass from unnecessary erosion, which may be caused during the movement of equipment whilst accessing or leaving the event space.

7.3 Any vehicle parking on grass must have a suitable number of drip trays underneath it to collect any fluids that may leak. In the event of cars that are illegally parked, the Licensor reserves the right to remove them.

7.6 If vehicles are oversized, they may require a P30 permit. It is the Licensee's responsibility to obtain the necessary permissions from Drivers and Vehicle Standards.

7.7 A list of vehicles issued with P30 permits will be made available to the Licensor.

THE above agreement was made and signed on the date first written above by:

Signed:

Print:

Date:

Signed for and on behalf of the Licensor (The Parish of St Helier)

Signed:

Print:

Date:

Signed for and on behalf of the Licensee (The Event Organiser)